



Toronto Community Housing Corporation
931 Yonge Street
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Briefing Note: For Information

To: Governance, Communications and Human Resources Committee
("GCHRC")

From: Darragh Meagher, General Counsel & Corporate Secretary

Date: March 14, 2024

Re: GCHRC Meeting of January 30, 2023 – 2023 GCHRC Public Work Plan (Public Action Item #1 re: Review of Deputation Policy)

BACKGROUND:

Report History:

At its January 30, 2023 meeting, the GCHRC considered [Report GCHRC:2023-03](#) regarding the 2023 GCHRC Public Work Plan, and directed management to review the Deputation Policy as part of the annual policy review process.

At its April 11, 2023 meeting, the GCHRC considered [Report GCHRC:2023-16](#) regarding the 2023 Policy Review Schedule, which noted that management had identified one policy requiring Board approval for review in 2023, the Deputation Policy for Stakeholders.

At its July 14, 2023 meeting, the GCHRC considered [Report GCHRC:2023-23](#), which provided an update on the plan for the review of the Deputation Policy for Stakeholders. In its discussion of the report, the GCHRC stressed the importance of providing education related to the deputation process as part of consultations.

At its September 21, 2023 meeting, the target date for the report back on the review of the Deputation Policy was amended from September 21, 2023 to

Q2 2024. This would result in the updated policy being targeted to come to the May 15, 2024 GCHRC meeting.

REVISED TIMELINES:

There is a small team of staff leading this work, both of whom will be unavailable to present the revised Deputation Policy at the May 15, 2024 GCHRC meeting. As a result, the timelines have necessarily been amended such that the final report back will occur at the July 3, 2024 GCHRC meeting.

NEXT STEPS:

The following consultations are planned, in progress, or complete in relation to the review of the Deputation Policy:

- March 6, 2024: A consultation took place with the Tenant Advisory Committee (“TAC”);
- March 15, 2024: A survey will be launched and available to all TCHC tenants in relation to their awareness of and engagement with the Board of Directors, its Committees, and the deputation process;
- Late March/early April 2024: The Board will be surveyed to garner feedback based on their regular involvement with the deputation process;
- Early April 2024: Two focus groups will be conducted with individuals who have previously deputed to the Board to gather their feedback to improve the existing process.

The feedback gathered through these various consultation mechanisms will be incorporated into the final report submitted to the GCHRC and the Board for its consideration in Q3 2024.

SIGNATURE:

“Darragh Meagher”

Darragh Meagher
General Counsel & Corporate Secretary

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