

**Report on Business Arising from Public Meeting Minutes**  
**BIFAC Action Item List**

| Report No. and Meeting Date                             | Description  | Status             | Target Date  | Assigned To   |
|---|--|--------------------|--|---|
| <p><b>1. GCHRC:2021-18</b></p> <p>May 25, 2021</p>      | <p><b>Bi-annual Human Resources Division Update</b></p> <p>Management to review the manner in which TCHC's vendors' demographic information may be collected and report back to the BIFAC with a plan for outreach to equity deserving groups looking to bid on work at TCHC.</p>  | <p>In progress</p> | <p><del>March 18, 2024</del><br/>                     May 31, 2024</p> | <p>Senior Director, Strategic Procurement and Acting Director, Centre for Advancing the Interests of Black People</p> |
| <p><b>2. BIFAC:2023-119</b></p> <p>November 2, 2023</p> | <p><b>Vendor Award: Preventive Maintenance/Demand Services for Fire/Alarm Suppression Systems and Fire Hydrant Testing, Inspection and Maintenance Services</b></p> <p>Prior to proceeding with the two optional one-year extensions to the preventive maintenance/demand services for fire/alarm suppression systems and fire hydrant testing, inspection and maintenance services, management to</p> | <p>In progress</p> | <p>Q2 2026</p>   | <p>Vice President, Facilities Management</p>  |

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|------------------------------------|---|---------------|--------------------|--------------------|
|                                    | report back to the BIFAC with their recommendation as to whether to proceed with the optional extension years or to undertake a new RFP for these services. |               |                    |                    |