



Report on Business Arising from Public Meeting Minutes
BIFAC Action Item List

Report No. and Meeting Date	Description	Status	Target Date	Assigned To
1. BIFAC:2019-100 November 20, 2019	HoMES Project Update Management to provide report outlining impact of new IT software on TCHC's business, on staff and tenants, and anticipated efficiencies to be created.	In progress	September 8, 2022	Vice President, Information Technology Services
2. BIFAC:2019-102 November 20 2019	Seniors Housing Unit Management to provide a presentation, in conjunction with City staff, at a future BIFAC meeting as to the manner in which the implementation of the Seniors Housing Corporation ("SHC") will impact TCHC's staffing model and the services that are provided to impacted senior tenants.	Complete	Addressed in various reports leading to the June 1, 2022 Toronto Seniors Housing Corporation transition.	Director, Strategic Planning & Stakeholder Relations
3. BIFAC:2022-74 June 17, 2022	Contract Award: Kitchen Sanitary Drain Treatment and Cleaning Program Management to identify the savings to be achieved through the implementation of this Program, at the Board meeting.	Complete	June 28, 2022 Board Meeting	Vice President, Facilities Management

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4. BIFAC:2022-74 June 17, 2022	Contract Award: Kitchen Sanitary Drain Treatment and Cleaning Program Management to provide additional information on the procurement process and identify if the project scope had an impact on the competition process.	Complete	A Briefing Note is provided at the July 27, 2022 meeting	Vice President, Facilities Management
5. BIFAC:2022-76 June 17, 2022	Change Order: Additional Consultant Fees – Tenant Service Hubs (VAC 22150/RFP19439) Management to bring forward to the BIFAC an updated budget related to the Tenant Service Hubs.	In Progress	September 8, 2022	Vice President, Facilities Management
6. BIFAC:2022-77 June 17, 2022	Change Order: Addition to Contract as per Various Unforeseeable Site Conditions to the Envelope Repairs and Tenant Service Hub Design at 10 Humberline Drive (VAC22130/RFP19066) Management to report back on the criteria/rationale of awarding work of a new scope via a change order as opposed to a new RFP and as opposed to a Direct Award.	In Progress	September 8, 2022	Senior Director, Strategic Procurement