



# Governance, Communications and Human Resources Committee

931 Yonge Street,  
Toronto, M4W 2H2

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The Governance, Communications and Human Resources Committee (“GCHRC”) of the Toronto Community Housing Corporation (“TCHC”) held a virtual Public meeting on July 18, 2022, via WebEx, commencing at 8:45 a.m.

**GCHRC Directors**

**Present:**

Brian Smith, Chair  
Naram Mansour  
Debbie Douglas  
Marcel Charlebois  
Ubah Farah  
Councillor Paula Fletcher

**GCHRC Directors Absent:** N/A

**Management Present:**

Jag Sharma, President & Chief Executive Officer (“CEO”)  
Nadia Gouveia, Acting Chief Operating Officer (“COO”)  
Darragh Meagher, General Counsel & Corporate Secretary  
Barbara Shulman, Interim Vice President, Human Resources  
Rose-Ann Lee, Chief Financial Officer & Treasurer (“CFO”)  
Kelly Skeith, Acting Chief Development Officer  
Albert Koke, Senior Director, Strategic Procurement  
Allan Britton, Senior Director, Community Safety Unit  
Paula Knight, Vice President, Strategic Planning and Communications  
Allen Murray, Vice President, Facilities Management  
Lindsay Viets, Director, Strategic Planning and Stakeholder Relations  
Christine Yan, Acting Assistant Corporate Secretary

A quorum being present, Mr. Smith, serving as Chair, called the meeting to order, and Ms. Yan served as recording secretary.

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**ITEM 1 CHAIR'S REMARKS**

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The Chair welcomed everyone to the GCHRC meeting, noted the Acknowledgement of the Land and notified everyone that due to the need for social distancing to limit the spread of COVID-19, TCHC's holding this GCHRC meeting virtually.

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**DEPUTATIONS**

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The Chair polled for any deputations to be heard at the meeting. No deputations were received. A written comment was received from Jackie Yu regarding an issue that is not on the agenda.

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**ITEM 2 APPROVAL OF PUBLIC MEETING AGENDA**

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*Motion carried* **ON MOTION DULY MADE** by Ms. Farah, seconded by Mr. Charlebois and carried, the GCHRC approved the Public meeting agenda, as amended, for the GCHRC's July 18, 2022 meeting.

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**ITEM 3 CHAIR'S POLL RE: CONFLICT OF INTEREST**

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The Chair requested members of the GCHRC to indicate any agenda item in which they had a conflict of interest, together with the nature of the interest. **No conflicts were declared.**

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**ITEM 4 CONFIRMATION OF MINUTES OF THE PUBLIC GCHRC MEETING OF MAY 25, 2022**

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*Motion carried* **ON MOTION DULY MADE** by Ms. Farah, seconded by Mr. Charlebois and carried, the GCHRC confirmed the above-captioned minutes without amendments.

**ITEM 5 BUSINESS ARISING FROM THE PUBLIC MEETING MINUTES AND ACTION ITEMS UPDATE**

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The GCHRC discussed Action Item 1 – Demographic Data for Vendors of TCHC. Highlights of the discussion include:

- The Committee reiterated that the request was to collect vendor demographic information to understand how representative the vendor pool is and whether a vendor policy exists to ensure vendors procured are representative of the business community in Toronto, which includes vendors of a smaller size, racialized vendors, and women led companies.
- Strategic Procurement has been working on identifying opportunities to involve more medium-sized vendors in TCHC’s procurement process. Strategic Procurement is also working on a broader Social Procurement Policy and as part of that policy staff are looking at how TCHC can promote opportunities for a greater number of businesses, which include tenant-led companies, racialized vendors, women-led businesses, etc.
- The Centre for Advancing the Interests of Black People at TCHC is involved in the discussion of the Social Procurement Policy to ensure a Confronting Anti-Black Racism lens is applied in policy development.
- The Committee requested that the timeline of the Social Procurement Policy be reported back to the GCHRC once it is available.

*Motion carried*      **ON MOTION DULY MADE** by Ms. Douglas, seconded by Ms. Farah and carried, the GCHRC received the matters reported as Business Arising from the Public Meeting Minutes and Action Items Update for its information.

**ITEM 6 ANNUAL COMPLIANCE REPORT FOR 2021** GCHRC:2022-18

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The above-captioned report (GCHRC:2022-18) was circulated to GCHRC members prior to the meeting.

*Motion carried*      **ON MOTION DULY MADE** by Ms. Farah, seconded by Mr. Charlebois and carried, the GCHRC received Report GCHRC:2022-18, being the Annual Compliance Report for 2021, for its information.

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**ITEM 7      ANNUAL UPDATE ON SUBSIDIARIES      GCHRC:2022-19**

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The above-captioned report (GCHRC:2022-19) was circulated to GCHRC members prior to the meeting.

*Motion carried*      **ON MOTION DULY MADE** by Ms. Farah, seconded by Mr. Charlebois and carried, the GCHRC received Report GCHRC:2022-19, being the Annual Update on Subsidiaries report, for its information.

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**ITEM 8      CITY COUNCIL DIRECTIONS REQUIRING BOARD ATTENTION      GCHRC:2022-20**

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The above-captioned report (GCHRC:2022-20) was circulated to the GCHRC members prior to the meeting.

*Motion carried*      **ON MOTION DULY MADE** by Ms. Farah, seconded by Mr. Charlebois and carried, the GCHRC received Report GCHRC:2022-20 regarding City Council Directions Requiring Board Attention for its information.

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**ITEM 9      REQUEST TO RENAME TSHC PROPERTY      GCHRC:2022-21**

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The above-captioned report (GCHRC:2022-21) was circulated to the GCHRC members prior to the meeting.

*Motion carried*      **ON MOTION DULY MADE** by Ms. Farah, seconded by Mr. Charlebois and carried, the GCHRC unanimously recommended that the Board request that the Board of Toronto Seniors Housing Corporation (“TSHC”) consider re-naming the TSHC Building, located at 3036 Bathurst Street, “The Michael Feldman Place” in honour of former City Councillor Michael Feldman.

<b>ITEM 10</b>	<b>NEW BUSINESS – IMPACT OF MODERNT0 STRATEGY ON 931 YONGE AND TENANT SERVICES</b>	<b>VERBAL MOTION</b>
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The Chair proposed to add an item of new business to the meeting Agenda related to the impact of the ModernTO strategy on 931 Yonge Street and tenant services. Highlights of the discussion include:

- At its meeting of April 6 and 7, 2022, City Council adopted a development strategy for a number of properties, which included 931 Yonge Street and contemplated a market offering process for 931 Yonge Street. The report contemplates that TCHC staff working in its head office will be relocated to the civic center network. Despite TCHC’s adoption of a Hub Model, 931 Yonge Street continues to provide a service location for tenants, including the location for in-person Board and Committee meetings.
- It was provided that at this point the timing of relocating TCHC’s head office is late 2023 or early 2024. Given the recent change of the market, it was recommended that TCHC management follow up with the City of Toronto (the “City”) to understand if the timeframe has been changed.
- TCHC management has been having discussions with the City to understand implications of the relocation. It was recommended that TCHC work with the City on a list of requirements for its future head office, which includes tenant access to the new location.
- The Committee resolved to request that the Board direct management to report to the Tenant Services Committee, requesting that City staff attend, on the manner in which service to TCHC’s tenants will be addressed as part of the proposed relocation of TCHC staff from 931 Yonge Street to the civic center network in order to ensure that tenants needs are considered as part of this process in light of the City’s Tenants First Principles.

*Motion carried*      **ON MOTION DULY MADE** by Councillor Fletcher, seconded by Mr. Charlebois and carried, the GCHRC unanimously resolved to request that the Board request TCHC management report to the Tenant Services Committee, requesting that City staff attend, on the manner in which service to TCHC’s tenants will be addressed as part of the proposed relocation of TCHC staff from 931 Yonge Street to the civic center network in order to ensure that tenants needs are considered as part of this process in light of the City’s Tenants First Principles.

**TERMINATION**

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A Motion to adjourn the meeting was moved by Mr. Mansour and seconded by Ms. Farah. The GCHRC resolved to terminate the public meeting at 9:18 a.m.

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Secretary

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Chair, Governance,  
Communications and Human  
Resources Committee