



Toronto
Community
Housing

July 26/04 Board
Item 16

Date: July 19, 2004

To: Board of Directors

From: Chief Executive Officer

[Attachment](#)

Subject: GOVERNANCE COMMITTEE MINUTES JUNE 16, 2004
(TCHC:2004-99)

PURPOSE:

To provide the Board of Directors with the minutes of the Governance Committee meeting of June 16, 2004

RECOMMENDATIONS:

That the Board of Directors receive the minutes for information.

GOVERNANCE COMMENTS:

At its meeting of July 22, 2004 the Governance Committee adopted the above-captioned minutes and recommended they be forwarded to the Board of Directors for information.

Derek Ballantyne
Chief Executive Officer

Attachment: [Governance Committee Meeting \(June 16, 2004\) Minutes](#)

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Wednesday, June 16, 2004

The Governance Committee of the Board of Directors of the Toronto Community Housing Corporation met on June 16, 2004, 7th Floor Board Room, 931 Yonge Street, Toronto, commencing at 4:00 p.m.

Members Present:

Ms. Penny Milton, Acting Chair
Mr. Sushil Bajpai
Mr. Nick Volk (Ex-Officio)
Mr. Ivan Ing
Dr. John Metson
Councillor Norm Kelly

Regrets:

N/A

Also Present:

Mr. Derek Ballantyne, Chief Executive Officer
Ms. Eileen Carroll, Vice President, Corporate Planning & Performance
Mr. Lorenzo Policelli, Acting Senior Legal Counsel
Mr. Hugh Lawson, Director, Corporate Planning & Performance
Mr. Paul Chisholm, Business Planner, Corporate Planning & Performance

The Chair, Ms. Milton called the meeting to order, and Allison Godfrey served as recording secretary.

Declarations of Interest in Matters before the Board

The Chair requested the members of the Governance Committee to indicate any Agenda Item in which they had an interest.

No members declared an interest in the matters before the committee.

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Confirmation of the Agenda

ON MOTION MADE, by Mr. Bajpai, the Governance Committee approved the agenda of June 16, 2004.

Confirmation of Minutes of Governance Committee, May 12, 2004 and May 25, 2004

ON MOTION MADE, by Mr. Bajpai, seconded by Dr. Metson, the Governance Committee approved the minutes of May 12, 2004 and May 25, 2004.

**ITEM 1: ACCESSIBILITY POLICY FOR TENANTS WITH DISABILITIES
(GOV:2004-15)**

The Governance Committee had before it the above-captioned report (June 9, 2004) from the Chief Executive Officer proposing that the Committee:

- (1) adopt the Accessibility for Tenants with Disabilities Policy (Appendix 1) recommending approval by the Board of Directors.

ON MOTION MADE by Dr. Metson, seconded by Mr. Volk, the Governance Committee adopted the report and forwarded the report to the Board of Directors for approval, subject to the agreed upon modifications.

ITEM 2: COMMUNITY MANAGEMENT PLAN UPDATE-STATUS (GOV:2004-16)

This item was not dealt with at this time.

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**ITEM 3: BOARD OF DIRECTORS REIMBURSEMENT OF EXPENSE POLICY
(GOV:2004-12)**

The Governance Committee had before it the above-captioned report (June 14, 2004) from the Chief Executive Officer proposing that the Committee:

- (1) adopt the Reimbursement of Expense Policy (Appendix 1) recommending approval by the Board of Directors.

ON MOTION MADE by Mr. Bajpai, seconded by Mr. Volk, the Governance Committee forwarded the report to the Board of Directors for approval subject to the agreed upon modifications.

ITEM 4: CALL FOR ANNUAL GENERAL MEETING FOR THCH (GOV:2004-17)

The Governance Committee had before it the above-captioned report (June 15, 2004) from the Chief Executive Officer proposing that the Committee:

- (1) approve the revised Annual General Meeting (AGM) process by proxy as outlined in this report;
- (2) call the Annual General Meeting to be held directly before the July 26th Board meeting; and
- (3) direct the CEO to discuss the protocol for the handling of the proxy AGM with the Chief Administrator's Office (CAO) of the Shareholder on behalf of the Board of Directors.

ON MOTION MADE by Dr. Metson, seconded by Mr. Bajpai, the Governance Committee forwarded the report to the Board of Directors for approval.

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ITEM 5: REPORT BACK ON BOARD GOVERNANCE WORKSHOP (GOV:2004-13)

The Governance Committee had before it the above-captioned report (June 13, 2004) from the Chief Executive Officer proposing that the Committee approve the following:

- (1) Receipt of the workshop notes as attached (Appendix 1) and request that the Governance Committee bring forward recommendations to the Board of Directors as soon as possible on the TCHC governance structure, governance policies and related matters based on the ideas and suggestions raised in the workshop; and
- (2) Creation of a Chair's Committee with responsibility and mandate as outlined in the report.

ON MOTION MADE by Mr. Bajpai, seconded by Dr. Metson, the Governance Committee approved the report.

ITEM 6: PROTOCOL FOR ENFORCEMENT OF PROPERTY STANDARDS IN TCHC OWNED BUILDINGS (GOV:2004-14)

The Governance Committee had before it the above-captioned report (June 14, 2004) from the Chief Executive Officer proposing that the Committee receive the report for information and forward it to the Board of Directors for information.

ON MOTION MADE by Mr. Volk, seconded by Mr. Ing, the Governance Committee receive the report for information.

ADJOURNMENT:

ON MOTION MADE, by Mr. Volk, seconded by Councillor Kelly, the Governance Committee resolved to adjourn the meeting.

The meeting of the Governance Committee was adjourned at 5:10 p.m.

Secretary

Chair

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