

**Briefing Note: For Information**

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**To:** Building Investment, Finance and Audit Committee

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**From:** General Counsel and Corporate Secretary

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**Date:** February 27, 2023

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**Re:** Action Item Tracking (Public Action Item #2)

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Some Action Items that have been reported to the Building Investment, Finance and Audit Committee and other Board Committees as outstanding are conditional upon future events. This would include the Action Item regarding the impact of the transfer of the development function to CreateTO on TCHC's funding model. Management propose to remove these matters from the Committee's Action Business Arising Update until such time as the future event, upon which the Action Item is conditional, has occurred. In order to ensure that they are not subsequently overlooked, management propose to review them on a regular basis, with the Committee Chair, as part of the Agenda Review process.