



**Report on Business Arising from Public Meeting Minutes
 GCHRC Action Item List**

Report No. and Meeting Date	Description	Status	Target Date	Assigned To
1. May 25, 2021 meeting	Open Meeting Requirements General Counsel & Corporate Secretary to review TCHC's approach to Board and Committee meetings with the City Clerk's Office to identify any areas for improvement, and report back to the GCHRC with their feedback. Particular areas of focus to include meeting agendas and whether TCHC is meeting all open meeting requirements.	In progress	September 8, 2021	General Counsel & Corporate Secretary
2. GCHRC:20 21-18 May 25, 2021	Roster of Executive Search Firms Management to report to the GCHRC regarding the process of establishing a roster of executive search firms, including how to ensure the firms are experienced in the recruitment of a diverse candidate pool.	In progress	September 8, 2021	Interim Vice President, Human Resources

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3. GCHRC:20 21-18 May 25, 2021	Demographic Data for Vendors of TCHC Management to review the manner in which to collect TCHC’s vendors’ demographic information, and report back to the GCHRC with a plan for outreach to equity seeking groups looking to bid on work at TCHC.	In progress	To be reported after divisional CABR work plan is established for Procurement	Acting Chief Executive Officer
4. GCHRC:20 21-18 May 25, 2021	Demographic Data for the Community Safety Unit Management to provide the GCHRC with: <ul style="list-style-type: none"> • the demographic data of the Community Safety Unit (“CSU”); • the demographic data of the CSU staff hired to carry out the work of the Violence Reduction Program (“VRP”); and • the number of new hires in the VRP who have a policing background. 	Complete	Briefing note included in June 29, 2021 materials	Interim Vice President, Human Resources & Senior Director, Community Safety Unit
5. GCHRC:20 21-18 May 25, 2021 TCHC:2021 -32 June 15, 2021	Human Resources Data Management to provide: <ul style="list-style-type: none"> • the breakdown of staff who have been employed by TCHC for five years or less to identify the reason for turnover (e.g. unionized staff moving into a non-union role, retirement, 	Complete		Interim Vice President, Human Resources

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	<p>terminations, resignations, newly created positions, etc.);</p> <ul style="list-style-type: none"> • more information on why the rate of turnover is so high in the Community Safety Unit; • the diversity index for new hires as broken down in the 'Recruitment Activity for Q1, 2021' figure in Attachment 2 to GCHRC:2021-18; • more information on the recruitment of 30 positions in the Development division in Q1 2021 (e.g. the revitalization sites that these positions support, the types of positions being filled, and whether these positions interface with the tenant side or the developer side of the work); and • the breakdown of recruitment activity in terms of temporary vs. permanent positions being filled. 			
<p>6. May 25, 2021 meeting</p>	<p>TCHC's COVID-19 Response</p> <p>At the June 15, 2021 Board meeting, Management to report on TCHC's COVID-19 response activity, including the number of communities with on-site vaccine clinics, vaccination rates, and addressing vaccine hesitancy.</p>	<p>Complete</p>	<p>June 15, 2021 Board meeting (TCHC:2021-37)</p>	<p>Acting Chief Operating Officer</p>