



## 2022 Public BIFAC Work Plan

Item 2F

January 27, 2022

Building Investment, Finance and Audit Committee

**Report:** BIFAC:2022-12

**To:** Building Investment, Finance and Audit Committee  
("BIFAC")

**From:** General Counsel & Corporate Secretary

**Date:** January 10, 2022

### **PURPOSE:**

The purpose of this report is to establish a 2022 Public Work Plan for the Building Investment, Finance and Audit Committee ("BIFAC").

### **RECOMMENDATION:**

It is recommended that BIFAC approve the 2022 Public Work Plan provided as Attachment 1 to this report.

### **REASON FOR RECOMMENDATION:**

The proposed 2022 Public BIFAC Work Plan includes the meeting dates to be approved by the Board at its meeting of February 25, 2022 and reflects those matters that have been identified, at this time, as requiring BIFAC's approval during the 2022 calendar year, while not restricting BIFAC from identifying additional matters that it wishes to consider.

### **SIGNATURE:**

*"Darragh Meagher"*

---

Darragh Meagher  
General Counsel & Corporate Secretary

**ATTACHMENT:**

1. Proposed 2022 Public BIFAC Work Plan

**STAFF CONTACTS:**

Darragh Meagher, General Counsel & Corporate Secretary  
416-981-4241  
Darragh.Meagher@torontohousing.ca

Christine Yan, Acting Assistant Corporate Secretary  
416-981-4348  
Christine.Yan@torontohousing.ca

## 2022 Public BIFAC Work Plan

Q1 January 27, 2022	Q1 March 8, 2022
<b>REGULAR ITEMS</b>	
Q4 2021 – HoMES Update	Internal Audit Report for 2021
2022 Internal Audit Work Plan	Status Update on Audit Recommendations as of December 31, 2021
Q4 2021 – Internal Audit Update and Annual Report	Procurement Policies and Procedures
2022 BIFAC Public Work Plan	Q4 2021 – ITS Update
Q4 2021 – PAC Awards and Revenue Contracts	
<b>SPECIAL ITEMS</b>	
Q4 2021 Tenants’ First Update	Implementation of Procedural and Operational Controls Update
	Q3 and Q4 2021 – Quarterly Update on MABELLEarts Long Term Lease and Operating Agreement for Parts of Mabelle Park
	Strategic Priorities – Q4 2021 Progress Report

Q2 April 25, 2022	Q2 June 1, 2022
<b>REGULAR ITEMS</b>	
Annual Information Return	HoMES Project Close Out
2021 Annual Report and Letter to the Shareholder	Review of BIFAC, IAC and PAC Charters
Q1 2022 – PAC Awards and Revenue Contracts	
Q1 2022 – HoMES Update	
Q1 2022 – ITS Update	
Q1 2022 – Internal Audit Update	
<b>SPECIAL ITEMS</b>	
Green Fleet Plan Update	Strategic Priorities – Q1 2022 Progress Report

<b>Q3</b>	<b>Q3</b>
<b>July 14, 2022</b>	<b>September 8, 2022</b>
<b>REGULAR ITEMS</b>	<b>REGULAR ITEMS</b>
Review of Board, President and CEO Expenses – Annual	2022-2023 Insurance Renewal of TCHC Core Insurance Group Program
Q2 2022 – ITS Update	Q2 2022 – PAC Awards and Revenue Contracts
<b>SPECIAL ITEMS</b>	<b>SPECIAL ITEMS</b>
Implementation of Procedural and Operational Controls Update	Strategic Priorities – Q2 2022 Progress Report

<b>Q4</b>	<b>Q4</b>
<b>TBD, 2022</b>	<b>November 3, 2022</b>
<b>REGULAR ITEMS</b>	<b>REGULAR ITEMS</b>
	Q3 2022 – ITS Update
	Q3 2022 – Internal Audit Update
	Q3 2022 – PAC Awards and Revenue Contracts
<b>SPECIAL ITEMS</b>	<b>SPECIAL ITEMS</b>
	Implementation of Procedural and Operational Controls Update
	Strategic Priorities – Q3 2022 Progress Report