

# **BUILDING INVESTEMENT, FINANCE AND AUDIT COMMITTEE MEETING AGENDA**

## **PUBLIC SESSION**

**Date:** June 23, 2021

**Time:** 8:45 a.m. – 10:25 a.m.

**Location:** Virtual (NOT in person)

### **Agenda**

| <b>Time</b>                    | <b>Description</b>   | <b>Action</b>  | <b>Pre-read</b>                        | <b>Presenter</b>                      | <b>Page #</b> |
|--------------------------------|--|----------------|--|---------------------------------------|---------------|
| <b>Public Agenda (Revised)</b> |  |                |  |                                       |               |
| <b>8:45</b>                    | <b>1. Chair's Remarks</b>  | Information    | Verbal Report<br><i>5 minutes</i>      | Chair                                 | -             |
| <b>8:50</b>                    | <b>2. Consent agenda</b>   |                | <i>5 minutes</i>                       |                                       |               |
|                                | a) Approval of Public Meeting Agenda   | BIFAC Approval | Agenda                                 | Chair                                 | 1             |
|                                | b) Chair's Poll re: Conflict of Interest   | Declaration    | Agenda and Conflict of Interest Policy | Chair                                 | -             |
|                                | c) Confirmation of the Public Meeting Minutes of May 18, 2021                      | BIFAC Approval | Minutes                                | Chair                                 | 4             |
|                                | d) Annual Review of Board, President & CEO, and Employee Expenses for 2020         | Information    | BIFAC:2021-52                          | Chief Financial Officer and Treasurer | 18            |
| <b>8:55</b>                    | <b>3. Business Arising from the Public Meeting Minutes and Action Items Update</b> | Information    | Action Item List<br><i>5 minutes</i>   | Chair                                 | 46            |

| <b>Time</b> | <b>Description</b>   | <b>Action</b>          | <b>Pre-read</b>                    | <b>Presenter</b>                       | <b>Page #</b> |
|-------------|--|------------------------|------------------------------------|--|---------------|
| <b>9:00</b> | <b>4.</b> Appointment of BIFAC Vice-Chair  | BIFAC & Board Approval | BIFAC:2021-53<br><i>5 minutes</i>  | Chair                                  | 50            |
| <b>9:05</b> | <b>5.</b> Direct Award: Implementation and Maintenance of OPTIC Niche Records Management System, Computer Aided Dispatch System and Protected B Cloud Solution | Approval               | BIFAC:2021-54<br><i>10 minutes</i> | Senior Director, Community Safety Unit | 52            |
|             | <b>6.</b> Facilities Management Reports  |                        |                                    |  |               |
| <b>9:15</b> | a) Annual Capital Project Management Update – 2020 BIFAC Approved Contracts  | Information            | BIFAC:2021-55<br><i>10 minutes</i> | Vice President, Facilities Management  | 57            |
| <b>9:25</b> | b) 2020 Facility Condition Index (“FCI”) Report  | Information            | BIFAC:2021-56<br><i>10 minutes</i> | Vice President, Facilities Management  | 64            |
| <b>9:35</b> | c) Contractor Award: Annual Grounds Maintenance and Snow Clearing Services for 24 Developments in the Former OUW (RFP 21006)                                   | Approval               | BIFAC:2021-57<br><i>10 minutes</i> | Vice President, Facilities Management  | 67            |
| <b>9:45</b> | d) Contractor Award: Comprehensive Retrofit Construction – Envelope, Mechanical and Electrical at 4100 & 4110 Lawrence Avenue East (RFQ 20317 PP)              | BIFAC & Board Approval | BIFAC:2021-58<br><i>10 minutes</i> | Vice President, Facilities Management  | 71            |

| <b>Time</b>  | <b>Description</b>   | <b>Action</b>          | <b>Pre-read</b>                    | <b>Presenter</b>               | <b>Page #</b> |
|--------------|--|------------------------|------------------------------------|--------------------------------|---------------|
|              | <b>7. Operations Reports</b>                                     |                        |                                    |                                |               |
| <b>9:55</b>  | a) Contractor Award: Move-Out Unit Turnover Services (RFP 21008) | BIFAC & Board Approval | BIFAC:2021-59<br><i>10 minutes</i> | Acting Chief Operating Officer | 75            |
| <b>10:05</b> | b) Contractor Award: Demand General Repairs Program (RFP 21032)  | BIFAC & Board Approval | BIFAC:2021-60<br><i>10 minutes</i> | Acting Chief Operating Officer | 79            |
| <b>10:15</b> | c) Contractor Award: Commercial Laundry Appliances (RFP 21010)   | BIFAC & Board Approval | BIFAC:2021-61<br><i>10 minutes</i> | Acting Chief Operating Officer | 83            |

**TERMINATION**