

# **BUILDING INVESTEMENT, FINANCE AND AUDIT COMMITTEE MEETING AGENDA**

## **PUBLIC SESSION**

**Date:** July 27, 2022

**Time:** 9:55 a.m. – 12:40 a.m.

**Location:** Virtual (NOT in person)

### **Agenda**

<b>Time</b>	<b>Description</b>	<b>Action</b>	<b>Pre-read</b>	<b>Presenter</b>
Public Agenda				
<b>9:55</b>	<b>1.</b> Chair's Remarks	Information	Verbal Report <i>5 minutes</i>	Chair
	<b>2.</b> Approval of Public Meeting Agenda	BIFAC Approval	Agenda <i>3 minutes</i>	Chair
	<b>3.</b> Chair's Poll re: Conflict of Interest	Declaration	Agenda and Conflict of Interest Policy <i>2 minutes</i>	Chair
	<b>4.</b> Confirmation of the Public Meeting Minutes of June 17, 2022	BIFAC Approval	Minutes <i>5 minutes</i>	Chair
	<b>5.</b> Business Arising from the Public Meeting Minutes and Action Items Update	Information	Action Item List <i>10 minutes</i>	Chair
	<b>6.</b> Change Order: Employee Benefit Carrier Services (VAC22344/ RFP 17296)	BIFAC & Board Approval	BIFAC:2022-110 <i>10 minutes</i>	Vice President, Human Resources
	<b>7. Facilities Management Reports</b>			
	a) Vendor Award: Demand Electrical Maintenance Services (VAC 22362/RFP 22023)	BIFAC & Board Approval	BIFAC:2022 –99 <i>5 minutes</i>	Vice President, Facilities Management

<b>Time</b>	<b>Description</b>	<b>Action</b>	<b>Pre-read</b>	<b>Presenter</b>
	b) Vendor Award: All Inclusive Preventive Maintenance Services and Demand Repairs for Fan Coil Units and Packaged Terminal Air Conditioner (PTAC) Units (VAC 22305/RFP 22007)	BIFAC & Board Approval	BIFAC:2022 – 101 <i>5 minutes</i>	Vice President, Facilities Management
	c) Contractor Award for Garage Restoration at 40 Gordonridge Place (VAC 22327/ RFQ22130 PP)	BIFAC & Board Approval	BIFAC:2022 – 102 <i>5 minutes</i>	Vice President, Facilities Management
	d) Request to Advance the Water Efficiency Retrofits Program	BIFAC & Board Approval	BIFAC:2022 – 100 <i>5 minutes</i>	Vice President, Facilities Management
	e) Direct Award: Additional Design and Contract Administration for Envelope and Mechanical work at 40 Teesdale Place (VAC22233)	Approval	BIFAC:2022 – 103 <i>5 minutes</i>	Vice President, Facilities Management
	f) Contractor Award: Underground Parking Garage Repairs & Landscape Improvements at 3847 Lawrence Avenue East (VAC 22324/ RFQ 22157 PP)	Approval	BIFAC:2022 – 109 <i>5 minutes</i>	Vice President, Facilities Management
	g) Change Order: Final Project Close Out and Reconciliation of Cash Allowance at 415 Driftwood (VAC 22336/RFQ 19183)	Approval	BIFAC:2022 – 104 <i>5 minutes</i>	Vice President, Facilities Management
	h) Change Order: Construction Administration Fees for Phase 3 Bleecker	Approval	BIFAC:2022 – 105 <i>5 minutes</i>	Vice President, Facilities Management

<b>Time</b>	<b>Description</b>	<b>Action</b>	<b>Pre-read</b>	<b>Presenter</b>
	Street Garage Repairs (VAC22345)			
i)	Change Order for Additional Consultant Fees for Tenant Service Hubs (VAC22358/RFP 19439)	Approval	BIFAC:2022 – 113 <i>5 minutes</i>	Vice President, Facilities Management
j)	Reconciliation of Preventive Maintenance and Demand Repair Programs – Q1, 2022	Information	BIFAC:2022 – 107 <i>5 minutes</i>	Vice President, Facilities Management
<b>8.</b>	Q2 2022 – ITS Update	Information	BIFAC:2022-108 <i>10 minutes</i>	Vice President, Information Technology Services
<b>9.</b>	Annual Review of Board, President and CEO, and Employee Expenses	Information	- <i>5 minutes</i>	Chief Financial Officer and Treasurer

**TERMINATION**