



# Governance, Communications and Human Resources Committee

931 Yonge Street,  
Toronto, M4W 2H2

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The Governance, Communications and Human Resources Committee (“GCHRC”) of the Toronto Community Housing Corporation (“TCHC”) held a virtual Public meeting on September 10, 2021, via WebEx, commencing at 9:50 a.m.

**GCHRC Directors Present:**

Brian Smith, Chair  
Councillor Paula Fletcher  
Marcel Charlebois  
Ubah Farah

**GCHRC Directors Absent:**

Naram Mansour  
Debbie Douglas

**Management Present:**

Jag Sharma, President & Chief Executive Officer (“CEO”)  
John Angkaw, Senior Director, Business Operations  
Darragh Meagher, General Counsel & Corporate Secretary  
Barbara Shulman, Interim Vice President, Human Resources  
Paula Knight, Vice President, Strategic Planning & Communications  
Rose-Ann Lee, Chief Financial Officer & Treasurer  
Kelly Skeith, Acting Chief Development Officer  
Allen Murray, Vice President, Facilities Management  
Jill Bada, General Manager, Seniors Housing Unit  
William Anderson, Senior Director, Community Safety Unit

Lindsay Viets, Director, Strategic Planning and Stakeholder Relations

A quorum being present, Mr. Smith, serving as Chair, called the meeting to order, and Ms. Fung served as recording secretary.

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**ITEM 1 CHAIR'S REMARKS**

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The Chair welcomed everyone to the GCHRC meeting, noted the Acknowledgement of the Land and notified everyone that due to the need for social distancing to limit the spread of COVID-19, TCHC's holding this GCHRC meeting virtually.

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**ITEM 2A APPROVAL OF PUBLIC MEETING AGENDA**

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*Motion carried* **ON MOTION DULY MADE** by Ms. Farah, seconded by Mr. Charlebois and carried, the GCHRC approved the Public meeting agenda for the GCHRC's September 10, 2021 meeting.

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**ITEM 2B CHAIR'S POLL RE: CONFLICT OF INTEREST**

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The Chair requested members of the GCHRC to indicate any agenda item in which they had a conflict of interest, together with the nature of the interest.  
**No conflicts were declared.**

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**ITEM 2C CONFIRMATION OF MINUTES OF THE PUBLIC GCHRC MEETING OF JUNE 29, 2021**

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*Motion carried* **ON MOTION DULY MADE** by Ms. Farah, seconded by Mr. Charlebois and carried, the GCHRC confirmed the above-captioned minutes without amendments.

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**ITEM 2D CITY COUNCIL DIRECTIONS REQUIRING BOARD ATTENTION GCHRC:2021-33**

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*Motion carried* **ON MOTION DULY MADE** by Ms. Farah, seconded by Mr. Charlebois and carried, the GCHRC received Report GCHRC:2021-33 regarding City Council Directions Requiring Board Attention for its information.

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**ITEM 3 BUSINESS ARISING FROM THE PUBLIC MEETING MINUTES AND ACTION ITEMS UPDATE**

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Ms. Shulman was available to answer questions of the GCHRC. Highlights of the discussion include:

- Action Item 7 (Development Funding Model) – Management was asked to split this item into 2 sub-points:
  - Management to provide, by way of a briefing note, an overview on how development projects are funded, to the members of BIFAC and GCHRC within two weeks.
  - Management to report on how the funding model will be impacted with the transfer of the development function to CreateTO.

*Motion carried* **ON MOTION DULY MADE** by Councillor Fletcher, seconded by Mr. Charlebois and carried, the GCHRC received the matters reported as Business Arising from the Public Meeting Minutes and Action Items Update as of June 29, 2021 with the inclusion of a Briefing Note to BIFAC and GCHRC on Action Item 7.

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**ITEM 4 BOARD AND COMMITTEE MEETINGS RULES OF PROCEDURES GCHRC:2021-34**

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The above-captioned report (GCHRC:2021-34) was circulated to the GCHRC members prior to the meeting.

Mr. Meagher was available to answer questions of the GCHRC. Highlights of

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the discussion include:

- It was proposed that for matters that are considered at committee level, and then proceed to the board level, deputations should be considered at the committee level. Written submissions on an issue could be considered at either level where the matter is being considered.
- Concerns were raised that tenants should be provided an opportunity to contribute input to the redrafting of the deputation procedures.
- Action Item  
Management to undertake consultation with former deputants regarding changes that are proposed to the Board's deputation procedure.

*Motion carried*      **ON MOTION DULY MADE** by Ms. Farah, seconded by Mr. Charlebois and carried, the GCHRC direct staff to amend the proposed Rules in accordance with the comments from Committee members, at this meeting, and bring forward the draft document to the next meeting of the Tenant Services Committee and thereafter to return to this Committee for its further consideration.

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**ITEM 5      PROCESS FOR ESTABLISHING ROSTER  
OF EXECUTIVE SEARCH FIRMS      GCHRC:2021-35**

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The above-captioned report (GCHRC:2021-35) was circulated to GCHRC members prior to the meeting.

Ms. Shulman and Mr. Meagher were available to answer questions of the GCHRC. Highlights of the discussion include:

- The process that TCHC would use to establish a roster of executive search firms to assist management in recruitment matters would be at the management level rather than the Board level.
- It was suggested that recruitments at the C-Suite level Board involvement should be included.

*Motion carried*      **ON MOTION DULY MADE** by Councillor Fletcher, seconded by Ms. Farah and carried, the GCHRC received for its information, Report GCHRC:2021-35 regarding the establishment of a roster of executive search firms that can be relied on as required for the recruitment of executive staff, ensuring that the Board is appropriately engaged in future recruitments at the C-Suite level.

**ITEM 6      OVERVIEW: COMPARISON OF TCHC TO OTHER SOCIAL HOUSING PROVIDERS      GCHRC:2021-36**

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The above-captioned report (GCHRC:2021-36) was circulated to GCHRC members prior to the meeting.

Mr. Angkaw and Ms. Viets were available to answer questions of the GCHRC. Highlights of the discussion include:

- To support the development and implementation of a comparative review, Management will be securing a third-party vendor.
- It was suggested that this report be forwarded to the Board.

*Motion carried*      **ON MOTION DULY MADE** by Councillor Fletcher, seconded by Mr. Charlebois and carried, the GCHRC received for its information, Report GCHRC:2021-36 providing an overview of the work plan to compare Toronto Community Housing to other social housing providers and forward it to the Board for its consideration.

**TERMINATION**

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The public meeting terminated at 10:45 a.m.

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**Public Minutes**  
September 10, 2021

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Secretary

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Chair, Governance,  
Communications and Human  
Resources Committee