



2023 Public BIFAC Work Plan

Item 6

January 27, 2023

Building Investment, Finance and Audit Committee

Report: BIFAC:2023-11

To: Building Investment, Finance and Audit Committee
("BIFAC")

From: General Counsel & Corporate Secretary

Date: January 3, 2023

PURPOSE:

The purpose of this report is to establish a 2023 Public Work Plan for the Building Investment, Finance and Audit Committee ("BIFAC").

RECOMMENDATION:

It is recommended that the BIFAC approve, and recommend that the Board of Directors approve, the 2023 Public Work Plan provided as Attachment 1 to this report.

REASON FOR RECOMMENDATION:

The proposed 2023 Public BIFAC Work Plan reflects those matters that have been identified, at this time, as requiring BIFAC's approval during the 2023 calendar year, while not restricting the BIFAC from identifying additional matters that it wishes to consider.

SIGNATURE:

“Darragh Meagher”

Darragh Meagher
General Counsel & Corporate Secretary

ATTACHMENT:

1. Proposed 2023 Public BIFAC Work Plan

STAFF CONTACTS:

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2023 Public BIFAC Work Plan

| Q1 January 27, 2023 | Q1 March 6, 2023 |
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| REGULAR ITEMS | REGULAR ITEMS |
| 2023 Public BIFAC Work Plan | 2022 Annual Report and Letter to the Shareholder |
| Q3 2022 Facilities Management Quarterly Capital Budget Update | Annual Information Return |
| Q3 2022 Reconciliation of Preventive Maintenance and Demand Repair Programs | Q4 2022 Facilities Management Quarterly Capital Budget Update |
| Internal Audit Work Plan for 2023 | Q4 2022 Reconciliation of Preventive Maintenance and Demand Repair Programs |
| Q4 2022 Internal Audit Update | Q4 2022 Delegated Real Estate Property Transactions |
| | Q4 2022 PAC Awards and Revenue Contracts |
| | Q4 2022 ITS Divisional Update |
| | Internal Audit Departmental Annual Report for 2022 |
| | Status Update on Audit Recommendations from Internal Audit Reports as of December 31, 2022 |
| | Annual Review of BIFAC, IAC and PAC Charters |
| SPECIAL ITEMS | SPECIAL ITEMS |
| Regent Park, Phase 3, 175 Oak Street (16N), City of Toronto Contribution Agreement | |
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| Q2 | Q2 |
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| April 24, 2023 (Special BIFAC meeting) | June 2, 2023 |
| REGULAR ITEMS | REGULAR ITEMS |
| | Q1 2023 Facilities Management Quarterly Capital Budget Update |
| | Q1 2023 Reconciliation of Preventive Maintenance and Demand Repair Programs |
| | Q1 2023 Delegated Real Estate Property Transactions |
| | Q1 2023 PAC Awards and Revenue Contracts |
| | Q1 2023 ITS Divisional Update |
| | Q1 2023 Internal Audit Update |
| SPECIAL ITEMS | SPECIAL ITEMS |
| | Annual Capital Project Management Update – 2022 Approved Contracts |
| | Facilities Condition Index Update |
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| Q3 | Q3 |
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| July 17, 2023 | September 8, 2023 |
| REGULAR ITEMS | REGULAR ITEMS |
| Annual Review of Board, President and CEO Expenses | Q2 2023 Facilities Management Quarterly Capital Budget Update |
| | Q2 2023 Reconciliation of Preventive Maintenance and Demand Repair Programs |
| | Q2 2023 Delegated Real Estate Property Transactions |
| | Q2 2023 PAC Awards and Revenue Contracts |
| | Q2 2023 ITS Divisional Update |
| | Q2 2023 Internal Audit Update |
| | Status Update on Audit Recommendations from Internal Audit Reports as of June 30, 2023 |
| SPECIAL ITEMS | SPECIAL ITEMS |
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Q4

| November 2, 2023 |
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| REGULAR ITEMS |
| Q3 2023 Facilities Management Quarterly Capital Budget Update |
| Q3 2023 Reconciliation of Preventive Maintenance and Demand Repair Programs |
| Q3 2023 Delegated Real Estate Property Transactions |
| Q3 2023 PAC Awards and Revenue Contracts |
| Q3 2023 ITS Divisional Update |
| Q3 2023 Internal Audit Update |
| SPECIAL ITEMS |
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