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<b>Addendum Number</b>	Four (4)
Addendum Date of Issue	March 18, 2019
RFP Number	RFP 19089
RFP Description	Supply and Install of Electric Sub-metering System at Various TCHC Locations
Page(s):	2
Attachment(s):	0

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This Addendum forms part of the above mentioned RFP document and is to be read, interpreted, and coordinated with all other parts. The following revisions supersede the information contained in the original RFP documents issued for the above-named project to the extent referenced and shall become part thereof.

The following information supplements and/or supersedes the RFP document issued on **February 28, 2019**.

### **1. QUESTIONS AND ANSWERS**

Q1. Please confirm if a Measurement Canada S-E-04 inspection of each meter point is required. This inspection is a requirement from Measurement Canada if a multi-point meter is to be used for billing purposes now or in the future.

**A1. Measurement Canada S-E-04 Inspection is required.**

Q2. Please confirm if breaker to suite labelling verification is needed at all, some or none of the properties. This process would require a brief tenant power shutdown to confirm which breaker feeds their unit and to ensure labelling is accurate. Upon review of the first 6 properties, unit labelling appears to be adequate. However, we want to ensure all proponents quote the same services.

**A2. Breaker to suite labelling verification is required.**

Q3. The RFP refers to the meters being used for Energy Management / benchmarking etc. But also refers to billing. Please confirm if there is an intent to use the metering system for billing purposes. If yes, please confirm if you require a Measurement Canada S-E-04 inspection as part of the scope.

**A3. Please refer to A1.of this Addendum.**

Q4. Is the Billing Software a requirement? Do TCHC intend to run the billing software on their own?

**A4. The Billing Software is optional. TCHC does not have its own energy billing software for this purpose.**

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Q5. Appendix B—Scope of work Page 23 references classes:

1.30.2. Any objective noise caused by the construction and/or interferes with the normal operation of the existing building and classes shall be performed after class's hours of time acceptable to the Toronto Community Housing Corporation.

1.30.3. Note that reasonably quiet work may proceed at any time in any areas that are safely closed, but work connected with noise, vibrations, etc., must be carried out at such times as will be, from time to time, directed by the Toronto Community Housing Corporation, and no added costs will be allowed on this scope.

What classes is being referenced in the RFP, please clarify? Will any work be required out of the standard working hours?

**A5. For Buildings with Daycare Centre Classes, all work generating excessive noise or vibration shall be conducted outside the class hours of a specified building. Any work required out of standard working hours, shall be communicated to the TCHC Manager and site Staff before actual commencement the work.**

Q6. Will you allow tenants to access their energy usage? Is this part of the scope of this RFP?

**A6. This is not part of the scope of this RFP. Only authorized TCHC users will be allowed to access to the energy data.**

All other terms and conditions remain the same.

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[End of Addendum #4]