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<b>Addendum Number</b>	2
Addendum Date of Issue	December 17, 2020
RFVQ Number	20282
RFVQ Description	Fire Alarm Installation Upgrades – Roster Establishment
Page(s):	3
Attachment(s):	n/a

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This Addendum forms part of the above mentioned RFVQ document and is to be read, interpreted, and coordinated with all other parts. The following revisions supersede the information contained in the original RFVQ documents issued for the above-named project to the extent referenced and shall become part thereof.

The following information supplements and/or supersedes the RFVQ document issued on November 24, 2020

### **1. RFVQ KEY INFORMATION**

- a. **The Deadline for Questions and Suggested Project Agreement Revisions**, as stated in the RFVQ Key Information, has been changed to Tuesday January 05, 2021. The time remains the same at 4:00 PM Toronto time
- b. **The Deadline for Issuing Addenda**, as stated in the RFVQ Key Information, has been changed to Tuesday January 12, 2021. The time remains the same at 4:00 PM Toronto time.
- c. **The Submission Deadline**, as stated in the RFVQ Key Information, has been changed to Tuesday January 19, 2021. The closing time remains the same at 2:00:00 PM Toronto time.

### **2. QUESTIONS AND ANSWERS**

Q1. In the specifications it states that we are to provide engineered drawings for audibility upgrade/panel replacement.

**A1. RFVQ 20282 is to prequalify vendors for a roster and there is not a pricing submission required at this time. Each subsequent project will be issued via an invitational Request for Quotations (RFQ) to the roster of prequalified with their own separate Scope of Work (SOW).**

**If a subsequent ‘turn-key’ tender is issued for audibility upgrades/panel replacements, then yes the vendor is to include cost of engineer, drawings and permits associated with the upgrade. If TCHC hires a consultant for the design then the drawings will be provided in the tender for vendors to bid.**

Q2. Is it expected that engineered drawings are produced by each contractor for each project prior to pricing submission? This would mean that every contractor would have to pay for designs, have them completed, and then price the project prior to tender submission.

**A2. RFVQ 20282 is to prequalify vendors for a roster and there is not a pricing submission required at this time. Each subsequent project will be issued via an invitational Request for Quotations (RFQ) to the roster of prequalified with their own separate Scope of Work (SOW).**

Q3. What is the anticipated cost limit per project put out to tender by TCHC?

**A3. This Roster will be used for subsequent tenders not exceeding \$750,000.**

Q4. Are there qualified manufacturers accepted by TCHC? Please list if so.

**A4. Currently TCHC has Mircom and Simplex panels in our buildings.**

Q5. Are there qualified engineers accepted by TCHC? Please list if so.

**A5. TCHC has a qualified roster for engineers, but in a turn-key tender the vendor can use their own engineers as required.**

Q6. How many vendors will be accepted to this roster?

**A6. All vendors that pass the criteria and assessments will be on the roster.**

Q7. Submission Form F – Question 2.1 notes the key personal must possess CFAA Certificates and 309A Journeyman Certificate. Is this correct?

**A7. Both certificates are to be held amongst the vendors submitted key personnel however one individual could hold a CFAA Certificate and another the 309A Journeyman Certificate. An individual is not required to hold both certificates but could.**

**The proposed key personnel do not necessary have to be employed directly with the submitting vendor but carried as a subcontractor by the submitting vendor. If an employee of a subcontractor is being prosed for a role, the disclosure must be clearly identified.**

Q8. There does not seem to have a requirement for the contractor to be able or to confirm if it can provide a Bond for future job bods. Will bonding be needed for future bids? Id the answer is yes, what is the required amount (4) would be needed for future bids?

**A8. Bonding is not required as part of the roster prequalification process. Each subsequent RFQ will require the vendors to submit an Agreement to Bond for any bid greater than \$500K, or as requested by TCHC. If a bid is greater than \$500K or requested by TCHC, the following is required:**

**1. Agreement to Bond**

- a. The Proponent must submit a completed Agreement to Bond (copy below) with their submission.

**- OR-**

- b. The Proponent must provide a note on the Proponent Company's letterhead, signed by a duly authorized member of the Proponent's company, and sealed by a commissioner. This note must state that the Proponent intends to submit performance security in the form of an irrevocable letter of credit, a bank draft or a certified cheque in the terms and conditions specified in the contract if the Proponent is awarded the contract by TCHC.

## 2. Performance Security upon Award

- a. Upon award for greater certainty the successful Proponent will be required to provide the following performance security:
  - **A Performance Bond** issued by a Surety Company authorized to transact the business of suretyship in the Province of Ontario under the and in the Owner's approved form which is attached hereto and shall be in an amount equal to 50% of the Contract Price.
  - **A Labour and Material Payment Bond**, be issued by a Surety Company authorized to transact the business of suretyship in the Province of Ontario under the and in the Owner's approved form which is attached hereto and shall be in an amount equal to 50% of the Contract Price.
- b. As an alternate to the Performance Security for this tender: if the total price is less than \$1,500,000.00, the following alternate forms of security are acceptable in lieu of the Performance Security:
  - an irrevocable letter of credit;
  - a bank draft; or
  - a certified cheque in the amount of 20% of the Contract Price (including applicable taxes).

If this alternate form of security is used, it will be returned to the Contractor ninety (90) days after the completion of the work and the correction of all deficiencies. If deficiencies involve seasonal work that must be postponed, the security will be reduced to an amount equal to the value of the work which remains to be completed and the balance of the security returned to the Contractor ninety (90) days after all outstanding work is complete.

If you intend to submit this alternate form of performance security:

- include a note to this effect with your submission. The note must be on the company's letterhead, signed by a duly authorized member of the company and sealed by a commissioner.
- you need not supply an Agreement to Bond with the Submission.

Q9. Completing Submission Form F – do I enter the responses directly into the for or as an attachment?

**A9. The response (proposal) for Submission form F – Rated Criteria is to be submitted in Bonfire as a separate file. Refer to Submission Form F – Rated Criteria for further instructions.**

All other terms and conditions remain the same.

Amanda Abbott  
Sourcing Manager, Strategic Procurement

[End of Addendum #2]