

Toronto Community Housing Corporation
 Strategic Procurement
 35 Carl Hall Rd. Unit 1
 Toronto, Ontario M3K 2E2



Addendum Number	1
Addendum Date of Issue	January 19, 2023
RFR Number	22353
RFR Description	Quality Assurance Data Specialist Temporary Resource
Page(s):	2
Attachment(s):	n/a

This Addendum forms part of the above mentioned RFR document and is to be read, interpreted, and coordinated with all other parts. The following revisions supplements and/or supersedes the information contained in the original RFR documents issued on December 23, 2022 for the above-named project to the extent referenced and shall become part thereof.

1. **QUESTIONS AND ANSWERS (answers in bold)**

1. Question: Appendix B – Scope of Work, Section 5, states that the majority of services by the successful Proponent's candidate will be conducted remote, however certain activities may be requested to be conducted onsite. Would the Client please confirm how many estimated days per week the proposed resource will be required to work onsite?

Answer: TCHC has an official hybrid work mode policy, which means a mix of remote and on site, based on business requirements. There is no set number of days required by Information Technology Services (ITS) for this position to work onsite at this point in time. However, the policy can change in the future.

2. Question: Would you please confirm if this RFR has been issued to extend services provided by current consultants through a previous RFR by TCHC. Are any of these current consultants still providing services to TCHC?

Answer: Confirming TCHC's contract for these current consultants is ending April 30, 2023, hence TCHC is conducting this open competition RFR 22353 to onboard a replacement on or before that date.

3. Question: How many candidates would TCHC allow us to submit in response to this bid?

Answer: Refer to section 4 of the RFR Main Document.

4. Question: Can we propose a replacement candidate if our proposed candidate is unavailable at the time of the interview?

Answer: A candidate replacement will not be allowed. The candidate you propose at RFR closing will be the same candidate TCHC will evaluate end to end in the RFR.

5. Question: Can you please share a rate card for this role?

Answer: TCHC does not share a rate card/budget.

6. Question: What is the primary ETL tool used?

Answer: TCHC uses SSIS as primary ETL tool.

7. Question: Is it mainly focused on database and data validating testing?

Answer: Focus is mainly on data validation on databases, validating business rules as specified in source to target mapping documents versus coded results. Scripts are used to repeat tests.

8. Question: Do travel expenses will reimbursed, if the resource is needed to be onsite at TCHC's ITS office for any specific work?

Answer: Pursuant to Submission Form C - Pricing Form, all expenses (travel, etc.) must be included in your hourly rate proposal.


9. Question: Should the QA engineer working day be fully overlapped with 9:00AM to 5:00PM ET? Or 4 hours overlapping will be enough?

Answer: Refer to Appendix B - Scope of Work, Period of Performance section for details.

10. Question: Please, advise whether the contracts are amendable and negotiable?

Answer: Yes, however only for Appendix A - Form of Agreement. Refer to Section 3 of the RFR Main Document for details.

All other terms and conditions remain the same.

DocuSigned by:

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Sourcing Manager, Strategic Procurement

[End of Addendum #1]