
Addendum Number	1
Addendum Date of Issue	January 23, 2019
RFPQ Number	19011
RFPQ Description	Request for Prequalification for Envelope Rehabilitation, Recladding and Window Replacement Work for Various TCHC Locations
Page(s):	3
Attachment(s):	N/A

This Addendum forms part of the above mentioned RFPQ document and is to be read, interpreted, and coordinated with all other parts. The following revisions supersede the information contained in the original RFPQ documents issued for the above-named project to the extent referenced and shall become part thereof.

The following information supplements and/or supersedes the RFPQ document issued on January 21, 2019.

1. CLARIFICATION:

a. DELETE the following language/statement from Section 1.1 in the RFPQ 19011 – Main Document:

“TCHC will award project(s) to the Proponent(s) who have submitted the lowest bid(s), however any award is subject to the pre-condition that Proponent(s) first demonstrate that they have the capacity to complete the project(s). Capacity to complete a project must be demonstrated to TCHC within 5 business days of being notified that it has submitted the lowest responsive bid(s) by:

- A) Dedicated Personnel:** *for each project, a Proponent must list the names of dedicated personnel with equal or better, credentials, qualifications and experience as the personnel that the Proponent has submitted as part of Submission Form F – Section 1. Such Personnel must be separate and distinct from any personnel working on any other projects for TCHC, for the duration of the project(s).*
- B) Past Capacity:** *the cumulative total monetary value of the project(s) that the Proponent has submitted the low bid for as part of RFPQ 19011 must not exceed 125% of the average ‘Annual value of construction work’ indicated for the years 2014 through 2018 (inclusive) that the Proponent has submitted at Submission Form F – Rated Criteria, Section 4 – Company Information and Capacity. For example, if a Proponent shows average annual value of construction work of \$12M per Submission Form F, the maximum total monetary value of awarded work under this RFPQ for which the Proponent has submitted the lowest bid shall not exceed \$15M (\$12M x 1.25).*

- C) **TCHC Project Delivery Schedule:** the Proponent shall provide an overall TCHC project delivery and staffing schedule for the years 2019 through 2021 (inclusive) for any project(s) awarded by TCHC as well as the project(s) that the Proponent has submitted the low bid for as part of RFPQ 19011.
- D) **Bonding Prequalification Letter:** submit a prequalification letter from the Proponent's surety company demonstrating bonding capacity for, at minimum, the cumulative total monetary value of the project(s) for which the Proponent has submitted the low bid as part of RFPQ 19011. The letter from the surety company shall include the following information: how long the surety company has been providing bonding to the Proponent, confirmation that the surety company is licensed to issue surety bonds in Canada, and the single and aggregate bond limits that the surety company will support the Proponent.

If a Proponent thus successfully demonstrates its capacity for a project, TCHC will enter into negotiations with that Proponent with the goal of concluding a contract for the project to that Proponent. "

- b. **ADD** the following language/statement to Section 1.1 in the RFPQ 19011 – Main Document:

"TCHC will award project(s) to the Proponent(s) who have submitted the lowest bid(s), however any award is subject to the pre-condition that Proponent(s) first demonstrate that they have the capacity to complete the project(s). TCHC will first make a determination of a Proponent's capacity by analyzing the quantum of work with TCHC, and comparing it to demonstrate past capacity, in accordance with Subparagraph A) Past Capacity, below. If and only if a Proponent does not satisfy this test of capacity, then the Proponent shall be required to provide evidence of capacity by satisfying all three of B), C) and D) further below as follows:

- A) **Past Capacity:** the cumulative total monetary value of the project(s) that the Proponent has submitted the low bid for as part of RFPQ 19011 must not exceed 125% of the average 'Annual value of construction work' indicated for the years 2014 through 2018 (inclusive) that the Proponent has submitted at Submission Form F – Rated Criteria, Section 4 – Company Information and Capacity. For example, if a Proponent shows average annual value of construction work of \$12M per Submission Form F, the maximum total monetary value of awarded work under this RFPQ for which the Proponent will be deemed to have capacity is \$15M. (This is calculated by multiplying \$12M by 1.25).

TCHC will, in its letter of notification, tell a Proponent whether or not it has been deemed to have capacity per Subparagraph A) Past Capacity, and consequently, whether or not the following at B), C) and D) are required. If so required by TCHC, a Proponent must demonstrate as follows:

- B) **Dedicated Personnel:** for each project, a Proponent must list the names of dedicated personnel with equal or better, credentials, qualifications and experience as the personnel that the Proponent has submitted as part of Submission Form F – Section 1. **Such Personnel must be separate and distinct from any personnel working on any other projects for TCHC, for the duration of the project(s);**
- C) **TCHC Project Delivery Schedule:** the Proponent shall provide an overall TCHC project delivery and staffing schedule for the years 2019 through 2021 (inclusive) for any project(s) awarded by TCHC as well as the project(s) that the Proponent has submitted the low bid for as part of RFPQ 19011; and

D) Bonding Prequalification Letter: *submit a prequalification letter from the Proponent's surety company demonstrating bonding capacity for, at minimum, the cumulative total monetary value of the project(s) for which the Proponent has submitted the low bid as part of RFPQ 19011. The letter from the surety company shall include the following information: how long the surety company has been providing bonding to the Proponent, confirmation that the surety company is licensed to issue surety bonds in Canada, and the single and aggregate bond limits that the surety company will support the Proponent.*

If a Proponent thus successfully demonstrates its capacity for a project, TCHC will enter into negotiations with that Proponent with the goal of concluding a contract for the project to that Proponent. “

All other terms and conditions remain the same.

Joanne Bourne-James
Sourcing Manager, Strategic Procurement
Toronto Community Housing

[End of Addendum #1]