

Toronto Community Housing
Strategic Procurement
35 Carl Hall Rd. Unit 1
Toronto, Ontario M3K 2E2



Addendum Number	1
Addendum Date of Issue	December 21, 2022
RFP Number	22343
RFP Description	TCHC Corporate and Commercial HVAC Equipment Preventative Maintenance and Demand Repairs
Page(s):	2
Attachment(s):	N/A

This Addendum forms part of the above mentioned RFP document and is to be read, interpreted, and coordinated with all other parts. The following revisions supplements and/or supersedes the information contained in the original RFP documents issued on November 30, 2022 for the above-named project to the extent referenced and shall become part thereof.

1. APPENDIX D – VENDOR PERFORMANCE EVALUATION

- DELETE** page 2, paragraph 3 in its entirety and replace with the following:

As the HVAC program consists of Preventative Maintenance AND Demand Maintenance work, individual Scorecards will be utilized for each of those two Categories of Work. An aggregate weight for each Category of Work will be calculated based on the following:

[HVAC (Commercial)]	
Scorecard	Weight
Preventative Maintenance (PM)	50%
Demand Maintenance (DM)	50%
Aggregated PM/DM Performance Score	100%

2. QUESTIONS AND ANSWERS (answers in bold)

- Please confirm that you would like one (1) visit on the boilers which is an annual.
Answer: 2 visits are required (refer to Submission Form C – Pricing, column F for frequency).
- Please confirm frequency for makeup air unties – eludes to only one (1) visit per year.
Answer: 4 visits are required (refer to Submission Form C – Pricing, column F for frequency).
- Please confirm frequency for ‘cooling air conditioning’ – mentions only one (1) visit per year.
Answer: 4 visits are required (refer to Submission Form C – Pricing, column F for frequency).

4. Please confirm frequency for 'heat pumps' – mentions only one (1) visit per year.
Answer: 4 visits are required (refer to Submission Form C – Pricing, column F for frequency).

5. For chiller, it mentions start up and shut down. However, doesn't mention monthly operating checks or annual pre-season and tube punching. Please confirm these services are excluded from this contract.
Answer: 2 visits are required (refer to Submission Form C – Pricing, column F for frequency). Chillers are not in service 12 month. In Appendix A – Scope of Work, section 1.4 details generic tasks to be performed during the preventative maintenance, as well as the services should be in accordance with manufacturer's standards. Any issues identified during the preventative maintenance should be reported and a work order will be provided for any additional tasks not included in the preventative maintenance.

6. Please confirm frequency for exhaust fans – mentions only one (1) visit per year.
Answer: 2 visits are required (refer to Submission Form C – Pricing, column F for frequency).

7. Please confirm tasking and frequency for packaged AHU.
Answer: 4 visits are required (refer to Submission Form C – Pricing, column F for frequency). Refer to Appendix A – Scope of Work for the scope of work required for preventative maintenance.

8. Please confirm tasking and frequency for electric heaters.
Answer: 2 visits are required (refer to Submission Form C – Pricing, column F for frequency). Refer to Appendix A – Scope of Work for the scope of work required for preventative maintenance.

9. Please confirm tasking and frequency for HRV's.
Answer: 4 visits are required (refer to Submission Form C – Pricing, column F for frequency). Refer to Appendix A – Scope of Work for the scope of work required for preventative maintenance.

10. Please confirm tasking and frequency for cooling towers.
Answer: 2 visits are required (refer to Submission Form C – Pricing, column F for frequency). Refer to Appendix A – Scope of Work for the scope of work required for preventative maintenance.

All other terms and conditions remain the same.

DocuSigned by:

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Albert Koke
Senior Director

[End of Addendum #1]