
Addendum Number	2
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This Addendum forms part of the above mentioned RFP document and is to be read, interpreted, and coordinated with all other parts. The following revisions supersede the information contained in the original RFP documents issued for the above-named project to the extent referenced and shall become part thereof.

The following information supplements and/or supersedes the RFP document issued on June 10, 2020.

1. QUESTIONS AND ANSWERS

Q1. As staff cannot be expected to take time outside of class hours to work on their Capstone project, when will the minimum of 8 hours (12 hours max) of mentorship per group take place? Please clarify.

A1. The successful proponent will designate dedicated class time to have this done. The successful proponent will include the mentorship component for the Capstone Project as part of their proposal.

Q2. It appears as if you are looking for the Capstone Project to be presented during the 3rd Module. Are you firm on this?

Once the Capstone Project is presented and evaluated is this the end of the participants' engagement with the project?

A2. Capstone Project presentations will occur in the 3rd module. Once the program is complete, staff will have an opportunity to present their Capstone Project to the Operations Leadership Team. Staff will also be provided with an opportunity to implement their Capstone Project. The presentation in the 3rd module serves a dry run for the presentation to the Leadership Team.

Q3. Please clarify the following point: "Leverage labour partner representatives to support facilitate components of one or more modules". Who are labour partner representatives? How do you envision their contribution to the development and delivery of the courses?

A3. The successful proponent will work with TCHC and representatives from 3 labour partners to complete the internal review and pilot the entire program prior to the start date. Representatives from our labour partners will be leveraged as subject matter experts for each module to provide support and

facilitation (where required). This will be mutually agreed upon prior to the start of the program. The successful proponent is welcomed to be creative in how they plan on leveraging our labour partners.

All other terms and conditions remain the same.

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[End of Addendum #2]