



List of eligible and ineligible expenses

Eligible expenses: what you can use the micro grant funding for:

- Permit for your event/activity
- Liability insurance for your event /activity
- Advertising and promotion
- Honoraria for volunteers (e.g., entertainment, child-minding, etc.)
- Dedicated space rental or permit fees for event/activity space
- Reasonable local travel expenses: Toronto Transit Commission tokens, taxi chits/receipts, or mileage reimbursement with details for transportation of event materials/equipment to event site
- Printing (e.g., flyers)
- Project materials and supplies (e.g., activity/event supplies, etc.)
- Food for participants at event/activity
- Volunteer expenses (e.g., food). Please note there is a maximum of \$50 for this expense for the entire activity/event funding period
- Purchase of media equipment (e.g., computers, laptops or software), art supplies and sports equipment for the event/activity. Please note that the purchased items will be owned by Toronto Community Housing so that they can be accessible to members of the public for other uses. If you need to keep the purchased items, please provide an explanation in your application.
- Fees or honoraria may be paid to group members receiving the micro grant and/or project partners to a maximum of 10 per cent of the requested amount
- Other expenses on a case-by-case basis

Note: Three (3) quotes are required for any items over \$100.

Ineligible expenses: what you can't use the funding for:

- Alcohol
- Fundraising activities/events, donations to charitable causes
- Ongoing projects/programs
- Costs to maintain activities beyond the funding term
- Salaries and hourly wages and income-generating activities for staff, group members and/or mentors
- TTC monthly passes
- Travel outside of the City of Toronto
- Activities related to religious and/or political purposes
- Anything not listed in your submitted budget