Toronto Community Housing

Review of Board and CEO Expenses Q4, 2010

Item 3
April 6, 2011

BOARD OF DIRECTORS

To: Board of Directors

Report: TCHC:2011-05R

From: General Counsel

Date: March 23, 2011
Revised on April 4, 2011

PURPOSE:

To report on the expenses of the Board of Directors and the Chief Executive Officer for the fourth quarter of 2010.

RECOMMENDATION:

It is recommended that the Board receive this report for information.

REASON FOR RECOMMENDATION:

The reporting of expenses follows the guidelines related to the Board and staff.

All expenses submitted by the Chief Executive Officer are approved by the Board Chair. The Chair's expenses are signed off by the Chief Executive Officer as a check at the point of reimbursement or reconciliation against credit card statements.

For expenses to be reimbursed or validated, they must relate to the conduct of Toronto Community Housing's business.

As detailed in the attachments, the total expenses for Q4/2010 are as follows:

1) Board of Directors ~~$ 3,224.26~~ **$2,725.26**
2) Chief Executive Officer $ **1,528.01**

As requested by the Board, the attachments also list past 2010 quarterly expenses for the Board of Directors and the CEO.

IMPLICATIONS AND RISKS:

The reimbursement of expenses for Directors and the Chief Executive Officer in Q4/2010 are covered in the 2010 Operating Budget.

"Howie Wong"

Howie Wong
General Counsel

Attachments:

1: Board of Directors Q4/2010 Expenses - Including All Previous Quarters 2010 - Revised

2: Chief Executive Officer Q4/2010 Expenses – Including All Previous Quarters 2010

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TORONTO COMMUNITY HOUSING BOARD OF DIRECTORS EXPENSES 2010

#			1	2	3	4	5	6	7	8	9	10	11	12	13	
NAMES			David Mitchell	Dan King	Catherine Wilkinson	Carol Osler	Greg Kalil	Michelle Joseph	Ronald Struys	Sheerin Sheikh	Zahra Dhanani	Councillor Giorgio Mammoliti	Councillor Anthony Perruzza	Councillor Suzan Hall	Councillor Paula Fletcher	
EXPENSE TYPE AND DESCRIPTION	Transportation [Taxi, Mileage, Parking] - Reimbursement of costs incurred to business meetings, interviews, media conferences/ sessions and events/ functions	Q1	1,311.84	-	-							31.00			42.00	
		Q2	1,370.70	-	-					189.25 *	347.82			78.20	26.00	
		Q3	547.54	-	20.00						329.50			49.92	28.00	
		Q4	1,898.63	-	30.00						125.87			49.92	28.00	
	Business Meetings [Incurred in meetings and hospitality, interviews. Media events or functions and networking	Q1	2,342.20	-	-											
		Q2	2,636.94	-	-											
		Q3	1,109.30	-	-											
		Q4	592.84	-	-	-	-	-	-	-	-	-	-	-	-	
	Per diem/Flights/Hotels - out of Town travel, Accommodation, per diem for conferences/ presentation/ keynote speaking on sessions or business meetings and networking	Q1	-	-	-											
		Q2	-	-	-											
		Q3	-	-	-				6,520.00		6,869.10					
		Q4	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Conferences/ Seminars/ Networking - as presenter/ Speaker at Conferences/ Seminars/ membership registration	Q1	-	-	-											
		Q2	-	-	-											
		Q3	-	-	-											
		Q4	-	-	-	-	-	-	-	~~499.00~~	-	-	-	-	-	
	Professional Training and Development- Courses/educational development	Q1	-	-	-											
		Q2		-	-											
		Q3	-	-	-											
		Q4	-	-	-	-	-	-	-	-	-	-	-	-	-	Quarterly Total Expenses
	Office Supply and Equipment	Q1	-	-	-											
		Q2	-	-	-											
		Q3	-	-	-											
		Q4	-	-	-	-	-	-	-	-	-	-	-	-	-	
TOTALS	Individual Total expenses Per Quarter - a total sum of all payments made in each quarter is indicated in the last column	Q1	3,654.04	-	-	-	-	-	-	-	-	31.00	-	-	42.00	3,727.04
		Q2	4,007.64	-	-	-	-	-	-	189.25 *	347.82	-	-	78.20	26.00	4,648.91
		Q3	1,656.84	-	20.00	-	-	-	6,520.00	-	7,198.60	-	-	49.92	28.00	15,473.36
		Q4	2,491.47	-	30.00	-	-	-	-	~~499.00~~	125.87	-	-	49.92	28.00	2,725.26
	Cumulative Totals		11,809.99	-	50.00	-	-	-	6,520.00	189.25 *	7,672.29	31.00	-	178.04	124.00	
	Total Annual Board of Directors Expenditure for 2010 in Dollars =								$26,574.57							

* 2009 expenditure reimbursed in 2010

CEO's EXPENSES 2010

#			4
NAMES			Keiko Nakamura
EXPENSE TYPE AND DESCRIPTION	Transportation [Taxi, Mileage, Parking] - Reimbursement of costs incurred to business meetings, interviews, media conferences/ sessions and events/ functions	Q1	197.25
		Q2	87.00
		Q3	136.75
		Q4	346.73
	Business Meetings [Incurred in meetings and hospitality, interviews. Media events or functions and networking	Q1	329.53
		Q2	231.73
		Q3	935.92
		Q4	-
	Perdiem/Flights/Hotels - out of Town travel, Accomodation, perdiem for conferences/ presentation/ key note speaking on sessions or business meetings and	Q1	721.00
		Q2	1,341.71
		Q3	262.24
		Q4	1,181.28
	Conferences/ Seminars/ Networking - as presenter/ Speaker at Conferences/ Seminars/ membership registration	Q1	405.00
		Q2	680.11
		Q3	801.51
		Q4	-
	Professional Training and Development- Courses/educational development	Q1	-
		Q2	-
		Q3	-
		Q4	-
TOTALS	Individual Total expenses Per Quarter - a total sum of all payments made in each quarter is indicated in the last column	Q1	1,652.78
		Q2	2,340.55
		Q3	2,136.42
		Q4	1,528.01
	Cumulative Totals in $		7,657.76