



# Board of Director Committees Public Minutes

Item 5  
March 25, 2010

**BOARD OF DIRECTORS**

**To:** Board of Directors

**Report:** TCHC:2010-25

**From:** Committee Chairs

**Date:** March 12, 2010

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## **PURPOSE:**

To provide the Board of Directors with the Communities, Finance, City Building, Organization and Audit Committee public minutes.

## **RECOMMENDATION:**

It is recommended that the Board of Directors receive the attached Public minutes for information.

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Keiko Nakamura  
Chief Executive Officer

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David Mitchell  
Chair, Board of Directors

- Attachments:**
- 1 Communities Committee Public Minutes, January 7, 2010
  - 2 Finance Committee Public Minutes , January 21, 2010
  - 3 City Building Committee Public Minutes, January 21, 2010
  - 4 Organization Committee Public Minutes, February 10, 2010
  - 5 Audit Committee Public Minutes, January 28, 2010



## Communities Committee

931 Yonge Street  
Toronto M4W 2H2

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The Communities Committee of the Toronto Community Housing Corporation met on Thursday, January 7, 2010 in the Ground Floor Boardroom, 931 Yonge Street, at 9:46 a.m.

**Directors present:** Ms. Catherine Wilkinson, Chair  
Ms. Zahra Dhanani  
Councillor Paula Fletcher  
Ms. Michelle Joseph  
Mr. David Mitchell  
Ms. Carol Osler

**Regrets:** Councillor Suzan Hall

**Also present:** Mr. Brian Davis, Manager Social Inclusion  
Mr. Steve Floros, A/Chief Operating Officer  
Ms. Wanda Evans, Program Coordinator  
Ms. Evelyn Murialdo, Director, Strategic Alliances  
Ms. Alina Chatterjee, Director, Community Health  
Ms. Martha Smith, Manager, Program Services  
Mitzie Hunter, Chief Administrative Officer  
Hugh Lawson, Director Corporate Governance  
Michelle Haney-Kileeg, Director Property Manager  
Cynthia Ross, Director Social Enterprise Development  
Tonika Morgan, Operations, Social Enterprise Development  
Gladys Okine, Manager Community Economic Development

The Chair, Ms. Catherine Wilkinson, called the meeting to order, and Elora Nichols served as recording secretary.

### **DECLARATION OF CONFLICT OF INTEREST**

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The Chair requested members of the Communities Committee to indicate any agenda item in which they had a conflict of interest, together with the nature of the interest. None were declared.

**CONFIRMATION OF AGENDA**

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**ON MOTION MADE:**

The Agenda was confirmed as presented.

**MINUTES      CONFIRMATION OF PUBLIC MINUTES OF THE COMMUNITIES  
COMMITTEE FOR OCTOBER 19, 2009**

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*Motion carried*      **ON MOTION MADE** by Ms. Zahra Dhanani, seconded by Ms. Michelle Joseph:

the Communities Committee received the above captioned minutes.

**ITEM 1      PRESENTATION – ANTI-ABLEISM COMMITTEE      Presentation**

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*Motion carried*      Ms. Rita Oliver, Mr. Micheal Boyle, Ms. Katherine Wallace and Ms. Natalie Lichtenstein gave the Committee a presentation on the role of the anti-ableism committee (“AAC”).

**ON MOTION MADE:**

the Communities Committee received the presentation for information.

Ms. Catherine Wallace told her healing story and the Committee received Natalie’s story on video.

The Chair, on behalf of the Communities Committee thanked tenants and staff from the (“AAC”) for their commitment and for taking time to address the Committee.

**ITEM 2      MENTAL HEALTH FRAMEWORK      CC:2009-32**

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*Motion carried  
as amended*      The Communities Committee had before it the above-captioned report (CC:2009-32) from the Chief Executive Officer recommending that the Communities Committee adopt the report and forward to the Board of Directors for approval.

**ON MOTION MADE** by Ms. Zahra Dhanani, seconded by Councillor Paula Fletcher:

the Communities Committee adopted the report and recommended it be forwarded to the Board of Directors for approval and made further recommendation as follows:

“(2) that staff attach, for information, the workplan, including priority sequencing and budget to the report as it goes forward to the Board of Directors.”

**DEPUTATIONS RESPECTING ITEM 2:**

Ms. Linda Coltman, tenant (written deputation) in support of the mental health framework

Ms. Linda Coltman (written deputation) on behalf of Voices from the Street.

Ms. Susan Gapka, verbal deputation in support of the mental health framework.

The Chair on behalf of the Committee thanked the deputants.

<b>ITEM 3</b>	<b>COMMUNITY ECONOMIC DEVELOPMENT - UPDATE</b>	CC:2009-33
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*Motion carried* The Communities Committee had before it the above-captioned report (CC:2009-33) from the Chief Executive Officer recommending that the Communities Committee receive the report for information.

**ON MOTION MADE** by Ms. Zahra Dahnani, seconded by Mr. David Mitchell:

the Communities Committee received the report for information.

Councillor Fletcher requested staff to provide information on the number of TCHC tenants employed by contractors as a result of our procurement policy.

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**ITEM 4 SENIORS STRATEGY – STATUS UPDATE** CC:2009-31

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*deferred* The Communities Committee deferred the item to the February 18, 2010 meeting of Committee

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**ITEM 5 PARTNERSHIP FRAMEWORK** CC:2009-30

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*Motion carried* The Communities Committee had before it the above-captioned report (CC:2009-30) from the Chief Executive Officer recommending that the Communities Committee receive the report for information.

Ms. Cynthia Ross and Ms. Tonika Morgan of Social Enterprise Development presented the report to the Committee

**ON MOTION MADE** by Councillor Paula Fletcher, seconded by Ms. Zahra Dhanani:

the Communities Committee received the report for information.

The Committee requested that staff continue to review the partnership framework and incorporate the comments made by the Committee respecting the ongoing work of the partnerships.

**DEPUTATIONS:**

Ms. Kathy Kunsmann, tenant, gave a verbal deputation.

Mr. Mark Ferguson, Local 416 gave a verbal deputation.

The Chair, on behalf of the Committee thanked the deputants.

**ITEM 6 REVISED PERFORMANCE MEASURES**

CC:2009-34

*deferred* The Communities Committee deferred the item to the February 18 meeting of Committee

**IN CAMERA PROCEEDINGS**

*Motion carried* **ON MOTION MADE** by Ms. Carol Osler, seconded by Mr. David Mitchell:

the Communities Committee resolved to meet in camera to consider Items A and B.

**PUBLIC PROCEEDINGS**

*Motion carried* At 12:42 pm the Chair announced the resumption of the public proceedings and the public meeting reconvened at that time.

**ON MOTION MADE** by Ms. Michelle Joseph, seconded by Councillor Paula Fletcher:

The Communities Committee ratified Items A and B as authorized during the *in camera* meeting.

**ADJOURNMENT**

The meeting of the Communities Committee was adjourned at 12:43 p.m.

\_\_\_\_\_  
Secretary

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Catherine Wilkinson, Chair



## Finance Committee

931 Yonge Street  
Toronto M4W 2H2

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The Finance Committee of the Toronto Community Housing Corporation met on Thursday, January 21, 2010, in the main floor conference room, 931 Yonge Street, commencing at 9:35 a.m.

Directors present:	Mr. Ron Struys, Chair Councillor Paula Fletcher Mr. Greg Kalil Mr. Dan King	Regrets:	Ms. Zahra Dhanani Mr. David Mitchell Councillor Giorgio Mammoliti
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Directors Also Present	Ms. Catherine Wilkinson
Also present:	Mr. Syed Ali, Director Financial Planning Mr. Gordon Chu, Chief Financial Officer Mr. John Fox, A/Vice President, Development Ms. Lizette Zuniga, Director, Development and Real Estate Ms. Liz Root, Project Director, Regent Park Mr. Ian Fichtenbaum, Director, Asset Management Ms. Catherine Murray, Legal Counsel Ms. Marta Asturi, Legal Counsel

Mr. Ron Struys assumed the Chair, called the meeting to order and Allison Godfrey served as recording secretary.

### **DECLARATION OF CONFLICT OF INTEREST**

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The Chair requested members of the Finance Committee to indicate any agenda item in which they had a conflict of interest, together with the nature of the interest. None were declared.

### **APPROVAL OF AGENDA**

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#### **ON MOTION MADE:**

the Finance Committee approved the Public Agenda without



**ADJOURNMENT**

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The meeting of the Finance Committee was adjourned at 1:00 p.m.

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Secretary

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Chair



## City Building Committee

931 Yonge Street  
Toronto M4W 2H2

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The City Building Committee of the Toronto Community Housing Corporation met on Thursday, January 21, in the main floor conference room, 931 Yonge Street, commencing at 10:46 a.m.

<b>Directors present:</b>	Ms. Sheerin A Sheikh, Chair	<b>Regrets:</b>	Ms. Michelle Joseph
	Mr. Ron Struys		Councillor Anthony Perruzza
	Ms. Catherine Wilkinson		
	Mr. Dan King		
	Mr. Greg Kalil		
	Councillor Paula Fletcher		

<b>Also present:</b>	Mr. Syed Ali, Director Financial Planning
	Mr. Gordon Chu, Chief Financial Officer
	Mr. John Fox, A/Vice President, Development
	Ms. Lizette Zuniga, Director, Development and Real Estate
	Ms. Liz Root, Project Director, Regent Park
	Ms. Heather Grey-Wolf, Development Manager
	Mr. Ian Fichtenbaum, Director, Asset Management
	Ms. Catherine Murray, Legal Counsel
	Ms. Marta Asturi, Legal Counsel

Ms. Sheerin Sheikh, the Chair, called the meeting to order and Allison Godfrey served as recording secretary.

### **DECLARATION OF CONFLICT OF INTEREST**

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The Chair requested members of the City Building Committee to indicate any agenda item in which they had a conflict of interest, together with the nature of the interest. None were declared.

**CONFIRMATION OF AGENDA**

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*Motion carried* **ON MOTION MADE** by Ms. Catherine Wilkinson, seconded by Mr. Dan King:

the City Building Committee approved the agenda.

**MINUTES CITY BUILDING COMMITTEE MINUTES – November 25, 2009**

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*Motion carried* **ON MOTION MADE** by Mr. Ron Struys, seconded by Ms. Catherine Wilkinson:

the City Building Committee adopted the above-captioned minutes and recommended they be forwarded to the Board of Directors for information.

**IN CAMERA PROCEEDINGS**

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*Motion carried* **ON MOTION MADE** by Ms. Catherine Wilkinson, seconded by Councillor Paula Fletcher:

the City Building Committee resolved to meet *in camera* to consider item A, B, C, D, E, F, G and H.

**PUBLIC PROCEEDINGS**

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*Motion carried* At 1:00 p.m. the Chair announced the resumption of the public proceedings and the public meeting reconvened at that time.

**ON MOTION MADE** by Ms. Catherine Wilkinson, seconded by Mr. Dan King:

the City Building Committee ratified the actions authorized during the *in camera* meeting.

**ADJOURNMENT**

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The meeting of the City Building Committee was adjourned at 1:00 p.m.

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Secretary

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Chair

# Public Minutes

February 10, 2010

Toronto Community Housing



## Organization Committee

931 Yonge Street  
Toronto M4W 2H2

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The Organization Committee of the Toronto Community Housing Corporation met by teleconference on February 10, 2010 at 2:03pm

**Directors  
present:**

Carol Osler, Chair  
Councillor Suzan Hall  
Mr. David Mitchell  
Sheerin Sheikh

**Regrets:**

Councillor Giorgio  
Mammoliti

**Also present:**

Ms. Christina Henderin, Legal Counsel  
Mr. Harold Ball, VP Human Resources  
Ms. Mitzie Hunter, CAO  
Mr. Hugh Lawson, Director Corporate Governance

Ms. Carol Osler, assumed the Chair and called the meeting to order and Elora Nichols served as recording secretary.

### **DECLARATION OF CONFLICT OF INTEREST**

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The Chair requested members of the Organization Committee to indicate any public agenda item in which they had a conflict of interest, together with the nature of the interest. None were declared.

### **APPROVAL OF AGENDA**

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The Agenda was approved without amendment.

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**MINUTES**

**CONFIRMATION OF THE PUBLIC MINUTES OF  
THE ORGANIZATION COMMITTEE NOVEMBER  
26, 2009**

*Motion carried*

**ON MOTION MADE** by Ms. Sheerin Sheikh, seconded by Councillor Suzan Hall:

The Organization Committee adopted the above captioned minutes.

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**ITEM 1                      REVISED PERFORMANCE MEASURES                      ORG:2010-01**

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*Motion carried* The Organization Committee had before it the above-captioned report (ORG:2010-01) from the Chief Executive Officer recommending that the Organization Committee receive the report for information.

**ON MOTION MADE** by Mr. David Mitchell, seconded by Councillor Suzan Hall

the Organization Committee received the report for information.

The Q4 Performance measures will be distributed at the March meeting.

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**ITEM 2                      ORGANIZATION COMMITTEE WORKPLAN                      ORG:2010-02**

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*Motion carried* The Organization Committee had before it the above-captioned report (ORG:2010-02) from the Chief Executive Officer recommending that the Organization Committee receive the report for information.

**ON MOTION MADE** by Mr. David Mitchell, seconded by Ms. Sheerin Sheikh :

the Organization Committee received the report for information.

A broader Succession Planning report will be available at the March meeting. Executive Succession Planning will remain at Board level

There was a discussion on Youth Initiatives and whether this item should come forward on a quarterly basis to the Committee.

Ms. Alina Chatterjee will attend the March meeting to discuss the scope of TCHC's youth initiatives.

Staff will provide an overview of research projects to the March 2 meeting for discussion.

**IN CAMERA PROCEEDINGS**

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*Motion carried*    **ON MOTION MADE** by Ms. Sheerin Sheikh seconded by Mr. David Mitchell:

the Organization Committee resolved to meet *in camera* to consider items A, and B.

**PUBLIC PROCEEDINGS**

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*Motion carried*    At 2:45 p.m. the Chair announced the resumption of the public proceedings and the public meeting reconvened at that time.

**ON MOTION MADE** by Ms. Sheerin Sheikh, ratified by Mr. David Mitchell:

The Organization Committee ratified Items A, and B as authorized during the *in camera* meeting.

**ADJOURNMENT**

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The meeting of the Audit Committee was adjourned at 2:46 p.m.

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Secretary

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Carol Osler, Chair

# Public Minutes

January 28, 2010

Toronto Community Housing



## Audit Committee

931 Yonge Street  
Toronto M4W 2H2

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The Audit Committee of the Toronto Community Housing Corporation met on Thursday, January 28, 2010 in the 7th floor meeting room, 931 Yonge Street 10:00 a.m.

<b>Directors present:</b>	Mr. Greg Kalil, Chair Ms. Sheerin Anwer Sheikh Councillor Suzan Hall Mr. Dan King	<b>Regrets:</b>	Councillor Giorgio Mammoliti Mr. David Mitchell
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**Also present:** Mr. Gordon Chu, Chief Financial Officer  
Mr. Howie Wong, General Counsel  
Mr. Ismail Ibrahim, Legal Counsel  
Ms. Michelle Wong, Director, Compliance and Ethics  
Ms. Shirley Evans, Controller  
Ms. Marta Asturi, Legal Counsel

Mr. Greg Kalil called the meeting to order and Allison Godfrey served as recording secretary.

### **DECLARATION OF CONFLICT OF INTEREST**

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The Chair requested members of the Audit Committee to indicate any agenda item in which they had a conflict of interest, together with the nature of the interest. None were declared.

### **APPROVAL OF AGENDA**

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The Agenda was approved without amendment.

**MINUTES**      **AUDIT COMMITTEE MINUTES – July 21, 2009 and November 2, 2009**

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## Public Minutes

Thursday, January 28, 2010

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*Motion carried* **ON MOTION MADE** by Ms. Sheerin Sheikh, seconded by Mr. Dan King:

the Audit Committee adopted the above-captioned minutes and recommended they be forwarded to the Board of Directors for information.

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**ITEM 1** **TORONTO COMMUNITY HOUSING CORPORATION AUDIT PLANNING –YEAR ENDED DECEMBER 31, 2009 (PRESENTATION)** AC:2010-03

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*Motion carried* The Audit Committee had before it the above-captioned report (AC:2010-03) from the A/Chief Executive Officer recommending that the Audit Committee receive the report and forward to the Board of Directors for information. Mr. Allan Krochmalnek, Partner, Ernst & Young and Mr. Peter Lee, Senior Manager, Ernst & Young appeared before the Committee to outline the terms of the audit plan.

**ON MOTION MADE** by Ms. Sheerin Anwer Sheikh, seconded by Councillor Suzan Hall:

the Audit Committee received the report and recommended it be forwarded to the Board for information.

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### **IN CAMERA PROCEEDINGS**

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*Motion carried* **ON MOTION MADE** by Ms. Sheerin Sheikh, seconded by Councillor Suzan Hall:

the Audit Committee resolved to meet *in camera* to consider item A, B, and C.

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### **PUBLIC PROCEEDINGS**

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*Motion carried* At 11:09 a.m. the Chair announced the resumption of the public proceedings and the public meeting reconvened at that time.

**ON MOTION MADE** by Ms. Sheerin Anwer Sheikh, seconded by Councillor Suzan Hall:

the Audit Committee ratified the actions authorized during the *in camera* meeting.

**Public Minutes**

Thursday, January 28, 2010

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**ADJOURNMENT**

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The meeting of the Audit Committee was adjourned at 11:10 a.m.

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Secretary

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Greg Kalil, Chair