



# January 2010 Corporate Governance Workshop Action Items

**Item 4**  
March 25, 2010

**BOARD OF DIRECTORS**

**To:** Board of Directors

**Report:** TCHC:2010-30

**From:** Corporate Governance Committee

**Date:** March 12, 2010

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## **PURPOSE:**

To provide the Board of Directors with a summary of the January 2010 Corporate Governance Workshop action items.

## **RECOMMENDATION:**

It is recommended that the Board of Directors receive this report for information.

## **REASONS FOR RECOMMENDATION:**

In 2009, the Board formed the Corporate Governance Committee (David Mitchell, Chair, Greg Kalil, Carol Osler and Sheerin Sheikh) to review the Board's corporate governance structure in light of the best practices. Two Board corporate governance workshops were held in October 2009 and January 2010.

The Board participants at the January 2010 workshop unanimously agreed to the following action items for implementation. A complete summary of the workshop proceedings was circulated by staff to the Board on March 1, 2010.

## **Action Items**

- Chair, Committee Chairs and executive staff will draft 2010 Board workplan
- Staff will meet with City of Toronto to discuss Board input on composition and future selection process
- Staff to propose self-evaluation process for Board review

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- Staff to recast HSI and Housing Connections orientation materials and use as template for parent board
- Staff to propose update to Code of Conduct including Board dispute resolution process
- Staff to propose update to Deposition Policy
- Implement following Board meeting changes:
  - Committee Chairs shall present reports at Board meetings
  - More narrative minutes
  - “For information” reports will only be discussed with the majority approval of the Board
  - Standing CEO agenda item re: new developments
  - Shorter, more strategic reports
  - Create opportunities for generative board thinking
  - In-camera items to be discussed first; starting time for public meetings must be fixed.
- Board website/portal for information, resources and board materials
- New structure needed for Board Committees (this action item is the subject of a separate concurrent report to the Board)

## IMPLICATIONS AND RISKS:

Continuous improvement of corporate governance and incorporating best practices are key Board responsibilities and goals. Consistent with this, the corporate governance workshops identified corporate governance action items for implementation in the near term.

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David Mitchell  
Chair, Corporate Governance Committee

**Attachment:** None

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