



Board of Director Committees Public Minutes

Item 7
February 11, 2010

BOARD OF DIRECTORS

To: Board of Directors
From: Committee Chairs
Date: February 2, 2010

Report: TCHC:2010-17

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PURPOSE:

To provide the Board of Directors with the Communities, Finance, City Building and Audit Committee public minutes.

RECOMMENDATION:

It is recommended that the Board of Directors receive the attached Public minutes for information.

Keiko Nakamura
A/Chief Executive Officer

David Mitchell
Chair, Board of Directors

Attachments:

- 1 Communities Committee Public Minutes October 19, 2009
- 2 Finance Committee Public Minutes November 25, 2009
- 3 City Building Committee Public Minutes November 25, 2009
- 4 Audit Committee Public Minutes July 21 and November 2, 2009



Audit Committee

931 Yonge Street
Toronto M4W 2H2

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The Audit Committee of the Toronto Community Housing Corporation met on Tuesday, July 21, 2009 in the Ground Floor Boardroom, 931 Yonge Street at 8:40 a.m.

Directors present:	Mr. Greg Kalil, Chair Mr. Dan King Mr. David Mitchell Ms. Sheerin Sheikh	Regrets:	Councillor Suzan Hall Councillor Giorgio Mammoliti
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Also present: Ms. Keiko Nakamura, A/Chief Executive Officer
Mr. Gordon Chu, Chief Financial Officer
Ms. Shirley Evans, Controller, Finance - Accounting
Mr. Ian Fichtenbaum, Director Asset Management
Mr. Hugh Lawson, Director Corporate Governance

Mr. Greg Kalil called the meeting to order and Elora Nichols served as recording secretary.

DECLARATION OF CONFLICT OF INTEREST

The Chair requested members of the Audit Committee to indicate any public agenda item in which they had a conflict of interest, together with the nature of the interest. None were declared.

APPROVAL OF AGENDA

The Agenda was approved without amendment.

MINUTES

CONFIRMATION OF THE PUBLIC MINUTES OF THE AUDIT COMMITTEE MAY 12 & JUNE 15, 2009

Motion carried The Audit Committee had before it the above-captioned minutes for approval.

ON MOTION MADE by Ms. Sheerin Anwer Sheikh seconded by Mr. Dan King:

the Audit Committee adopted the minutes and recommended they be forwarded to the Board of Directors for information.

ITEM 1 QUARTERLY PERFORMANCE REPORT 2nd
QUARTER ENDED JUNE 30, 2009 AC:2009-14

Motion carried The Audit Committee had before it the above-captioned report (AC:2009-14) from the A/Chief Executive Officer recommending that the Audit Committee receive the full quarterly performance report for information and forward the executive summary to the Board of Directors for information.

ON MOTION MADE by Ms. Sheerin Anwer Sheikh seconded by Mr. David Mitchell:

the Audit Committee received the full quarterly report and recommended the summary be forwarded to the Board for information.

The Audit Committee reviewed the Q2 report and recommended that page 3 of the Finance Committee Q2 report be replaced with a revised version from the CFO.

Staff will provide the Board of Directors with a revised Real Estate Investment Report identifying additional funding and where the funding is being directed.

Mr. Dan King requested staff to provide him with public information on tenant cable charges.

ITEM 2 TORONTO COMMUNITY HOUSING
CORPORATION COMMENTS TO CANADIAN
ACCOUNTING STANDARDS BOARD ON
FINANCIAL REPORTING REQUIREMENTS AC:2009-12

Motion carried The Audit Committee had before it the above-captioned report (AC:2009-12) from the A/Chief Executive Officer recommending that the Audit Committee receive the report and forward to the Board of Directors for information.

ON MOTION MADE by Mr. Dan King, seconded by Mr. David Mitchell:

the Audit Committee received the report and recommended it be forwarded to the Board for information.

IN CAMERA PROCEEDINGS

Motion carried **ON MOTION MADE** by Mr. David Mitchell, seconded by Ms. Sheerin Anwer Sheikh:

the Audit Committee resolved to meet *in camera* to consider items A, B and C.

PUBLIC PROCEEDINGS

Motion carried At 10:03 a.m., the Chair announced the resumption of the public proceedings and the public meeting reconvened at that time.

ON MOTION MADE by Ms. Sheerin Anwer Sheikh, seconded by Mr. David Mitchell:

The Audit Committee ratified Items A, B and C as authorized during the *in camera* meeting.

ADJOURNMENT

The meeting of the Audit Committee was adjourned at 10:04 a.m.

Secretary

Greg Kalil, Chair



Audit Committee

931 Yonge Street
Toronto M4W 2H2

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The Audit Committee of the Toronto Community Housing Corporation met on Monday, November 2, 2009 in the Third floor meeting room, 931 Yonge Street 9:40 a.m.

Directors present: Mr. Greg Kalil, Chair
Ms. Sheerin Anwer Sheikh

Regrets: Councillor Suzan Hall
Mr. Dan King
Councillor Giorgio Mammoliti
Mr. David Mitchell

Also present: Ms. Keiko Nakamura, A/Chief Executive Officer
Mr. Gordon Chu, Chief Financial Officer
Mr. Hugh Lawson, Director Corporate Governance

Mr. Greg Kalil called the meeting to order and Elora Nichols served as recording secretary.

DECLARATION OF CONFLICT OF INTEREST

The Chair requested members of the Audit Committee to indicate any *in camera* agenda item in which they had a conflict of interest, together with the nature of the interest. None were declared.

APPROVAL OF AGENDA

The Agenda was approved without amendment.

MINUTES CONFIRMATION OF THE MINUTES OF THE AUDIT COMMITTEE JULY 21, 2009

Deferred The Audit Committee deferred confirmation of the minutes to the next meeting of the Audit Committee.

Public Minutes

Monday, November 2, 2009

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Secretary

Greg Kalil, Chair



City Building Committee

931 Yonge Street
Toronto M4W 2H2

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The City Building Committee of the Toronto Community Housing Corporation met on Wednesday, November 25, 2009, in the 7th Floor Boardroom, 931 Yonge Street, commencing at 12:30 p.m.

Directors	Ms. Sheerin A Sheikh, Chair	Regrets:	Ms. Michelle Joseph
present:	Mr. Ron Struys		Councillor Paula Fletcher
	Ms. Catherine Wilkinson		
	Mr. Dan King		
	Mr. Greg Kalil		
	Councillor Anthony Perruzza		

Also	Mr. Syed Ali, Director Financial Planning
present:	Mr. Gordon Chu, Chief Financial Officer
	Mr. John Fox, A/Vice President, Development
	Mr. Harold Lang, A/Director Information & Technology Services
	Mr. Hugh Lawson, Director Corporate Governance
	Mr. Peter Zimmerman, Housing Development Manager
	Ms. Lizette Zuniga, Director, Development and Real Estate

Ms. Sheerin Sheikh, the Chair, called the meeting to order and Allison Godfrey served as recording secretary.

DECLARATION OF CONFLICT OF INTEREST

The Chair requested members of the City Building Committee to indicate any agenda item in which they had a conflict of interest, together with the nature of the interest. None were declared.

CONFIRMATION OF AGENDA

Motion carried **ON MOTION MADE** by Ms. Catherine Wilkinson, seconded by Mr. Dan King:

the City Building Committee approved the agenda.

MINUTES CITY BUILDING COMMITTEE MINUTES – September 10, 2009

Motion carried **ON MOTION MADE** by Mr. Ron Struys, seconded by Ms. Catherine Wilkinson:

the City Building Committee adopted the above-captioned minutes and recommended they be forwarded to the Board of Directors for information.

ITEM 1

CBC:2009-35

Motion carried The City Building Committee had before it the above-captioned report (CBC:2009-35) from the Chief Executive Officer recommending that the City Building Committee receive the report:

ON MOTION MADE by Ms. Catherine Wilkinson, seconded by Mr. Dan King the City Building Committee received the report.

IN CAMERA PROCEEDINGS

Motion carried **ON MOTION MADE** by Ms. Catherine Wilkinson, seconded by Councillor Paula Fletcher:

the City Building Committee resolved to meet *in camera* to consider item A, B, C, D, E, F, G and H.

PUBLIC PROCEEDINGS

Motion carried At 2:57 p.m. the Chair announced the resumption of the public proceedings and the public meeting reconvened at that time.

ON MOTION MADE by Ms. Catherine Wilkinson, seconded by Mr. Dan King:

the City Building Committee ratified the actions authorized during the *in camera* meeting.

ADJOURNMENT

The meeting of the City Building Committee was adjourned at 2:58 p.m.

Secretary

Chair



Communities Committee

931 Yonge Street
Toronto M4W 2H2

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The Communities Committee of the Toronto Community Housing Corporation met on Monday, October 19, 2009 in the Ground Floor Boardroom, 931 Yonge Street, at 9:43 a.m.

Directors present: Ms. Catherine Wilkinson, Chair
Ms. Zahra Dhanani
Councillor Paula Fletcher
Councillor Suzan Hall
Ms. Carol Osler

Regrets: Ms. Michelle Joseph
Mr. David Mitchell

Also present: Mr. Dan King, Board Member
Mr. Brian Davis, Manager Social Inclusion
Mr. Steve Floros, A/Chief Operating Officer
Ms. Wanda Evans, Program Coordinator
Ms. Evelyn Murialdo, Director, Strategic Alliances
Ms. Alina Chatterjee, Director, Community Health
Mr. Gurmeet Singh, Strategic Safety Analyst
Ms. Martha Smith, Manager, Program Services

The Chair, Ms. Catherine Wilkinson, called the meeting to order, and Elora Nichols served as recording secretary.

DECLARATION OF CONFLICT OF INTEREST

The Chair requested members of the Communities Committee to indicate any agenda item in which they had a conflict of interest, together with the nature of the interest. None were declared.

DEPUTATIONS:

Ms. Grace Pluchino, Downsview Legal and Ms. Daphne Williamson, ACTO respecting Item 2 – Q3 Communities Performance Report (Evictions).

The Chair, on behalf of the Communities Committee thanked Mr. Singh and congratulated staff and youth at Blake Boulton.

ITEM 1a PRESENTATION – BLAKE BOULTBEE KaBOOM Presentation

Motion carried Ms. Laura Notton, Health Promotion Officer (Central), gave the Committee a brief history of the Blake Boulton community. In partnership with KaBOOM (a USA based corporation) and the Home Depot, tenants, community members, Councillor and agencies set out to build a playground in one day. Children in the community were involved in the design of the playground. It was a successful tenant led, democratic decision making process, made possible with fundraising and partnership support. It proved to be a very rewarding experience for all involved.

ON MOTION MADE:

the Communities Committee received the presentation for information.

The Chair, on behalf of the Communities Committee thanked Ms. Notton for her presentation and congratulated everyone involved in this initiative. The Committee looks forward to hearing about more partnerships with KaBOOM in the future.

ITEM 2 COMMUNITIES PERFORMANCE REPORT FOR THE 3rd QUARTER ENDED SEPTEMBER 30, 2009 CC:2009-28

Motions carried as amended The Communities Committee had before it the above-captioned report (CC:2009-28) from the Chief Executive Officer recommending that the Communities Committee receive the report for information.

ON MOTION MADE by Councillor Susan Hall and Ms. Zahra Dahnani:

the Communities Committee received the report for information.

ON MOTION MADE by Councillor Paula Fletcher, seconded by Ms. Catherine Wilkinson the Communities Committee made a further motion (1) as follows:

“(1) that the Board support the staff decision to undertake an internal review and suspend arrears related evictions in progress for seniors and other vulnerable tenants while the internal review is being undertaken. Staff will report back to the Board of Directors on the findings of the internal review.”

ON MOTION MADE by Ms. Zahra Dhanani, seconded by Councillor Suzan Hall the Communities Committee made a further motion(2) as follows:

“(2) that staff be directed to perform an urgent review of the Seniors Operating Model with respect to customer service and eviction prevention for seniors and report back to the Board of Directors.”

Adopted as amended

DEPUTATIONS RESPECTING ITEM 2:

Ms. Grace Pluchino, Downsview Legal, respecting Mr. Prete, TCHC tenant.

Ms. Daphne Williamson, B.A., L.L.B (ACTO) – (written deputation October 19) respecting the eviction of Mr. Al Gossling.

The Chair on behalf of the Committee thanked the deputants.

ITEM 3 BUILDING MAINTENANCE AND CONTRACTOR QUALITY ASSURANCE PROGRAM CC:2009-27

Motion carried The Communities Committee had before it the above-captioned report (CC:2009-27) from the Chief Executive Officer recommending that the Communities Committee receive the report for information.

ON MOTION MADE by Ms. Zahra Dhanani seconded by Councillor Paula Fletcher:

the Communities Committee received the report for information.

ADJOURNMENT

The meeting of the Communities Committee was adjourned at 12:21 p.m.

Secretary

Catherine Wilkinson, Chair



Finance Committee

931 Yonge Street
Toronto M4W 2H2

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The Finance Committee of the Toronto Community Housing Corporation met on Wednesday, November 25, 2009, in the 7th Floor meeting room, 931 Yonge Street, commencing at 11:40 a.m.

Directors present:	Mr. Ron Struys, Chair	Regrets:	Councillor Paula Fletcher
	Ms. Zahra Dhanani		Mr. David Mitchell
	Mr. Greg Kalil		Councillor Giorgio Mammoliti
	Mr. Dan King		

Also present:	Mr. Syed Ali, Director Financial Planning
	Mr. Gordon Chu, Chief Financial Officer
	Mr. Ian Fichtenbaum, Director Asset Management
	Mr. John Fox, A/Vice President, Development
	Mr. Harold Lang, A/Director Information & Technology Services
	Mr. Hugh Lawson, Director Corporate Governance
	Mr. Peter Zimmerman, Housing Development Manager
	Ms. Lizette Zuniga, Director, Development & Real Estate

Mr. Ron Struys assumed the Chair, called the meeting to order and Elora Nichols served as recording secretary.

DECLARATION OF CONFLICT OF INTEREST

The Chair requested members of the Finance Committee to indicate any agenda item in which they had a conflict of interest, together with the nature of the interest. None were declared.

APPROVAL OF AGENDA

ON MOTION MADE:

the Finance Committee approved the Public Agenda without

amendment.

MINUTES **CONFIRMATION OF MINUTES OF THE FINANCE COMMITTEE**
OCTOBER 21, 2009

Motion carried **ON MOTION MADE** by Mr. Greg Kalil, seconded by Mr. Dan King:

the Finance Committee adopted the minutes without amendment.

ITEM 1 **2010 OPERATING PLAN (INTERIM)** FC:2009-31

Motion carried The Finance Committee had before it the above-captioned report (FC:2009-31) from the Chief Executive Officer recommending that the Finance Committee adopt the report and forward to the Board of Directors recommending that the Board:

- (1) approve the 2010 Operating Plan (interim) as detailed in the attached Appendix "A" to give the CEO spending authority for 2010, pending confirmation of funding level from the Service Manager (City of Toronto) and the approval of grants from Social Housing Repair and Renovation Program (SHRRP);
- (2) direct the CEO to report to the Board of Directors upon approval of subsidy levels and SHRRP capital grants by the Service Manager (City of Toronto); and
- (3) authorize the appropriate Toronto Community Housing officials to take the necessary action to give effect to the recommendations.

ON MOTION MADE by Mr. Greg Kalil, seconded by Mr. Dan King:

The Finance Committee adopted the report and recommended it be forwarded to the Board of Directors for approval.

ITEM 2 **2010 OPERATING PLAN (INTERIM)** FC:2009-34

The Finance Committee had before it the above-captioned report (FC:2009-34) from the Chief Executive Officer recommending that the Finance Committee receive the report and forward to the Board of Directors for information.

ON MOTION MADE by Ms. Zahra Dhanani seconded by Mr. Greg Kalil:

The Finance Committee received the report and recommended it be forwarded to the Board of Directors for information.

IN CAMERA PROCEEDINGS

Motion carried **ON MOTION MADE** by Mr. Greg Kalil, seconded by Mr. Dan King:

the Finance Committee resolved to meet *in camera* to consider items A, B, C, D and E.

PUBLIC PROCEEDINGS

Motion carried At 1:25 p.m., the Chair announced the resumption of the public proceedings and the public meeting reconvened at that time.

ON MOTION MADE by Mr. Greg Kalil, seconded by Mr. Dan King:

the Finance Committee ratified the actions authorized during the *in camera* meeting.

ADJOURNMENT

The meeting of the Finance Committee was adjourned at 1:26 p.m.

Secretary

Chair