

Toronto Community
Housing Corporation
Strategic Procurement
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Toronto, Ontario
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Telephone Number (416) 981-4000
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February 5, 2008

Dear Sir/Madam:

R.F.P. 01/08
Moving Services – Don Mount Court

Addendum No. 1

Questions and Answers

Q1: Breakdown of the number of unit sizes to be moved from within Don Mount and from other locations (ie: number of 1 bedrooms, 2 bedrooms etc)

A1: There are two groups of tenants - on-site and off-site. Approximately 60 households will be moving from the existing buildings in the south end of the site to new units in the north end. Subject to final qualification of tenants, the household sizes are approximately:

1. One Bedroom - 21 households
2. Two Bedroom - 19 households
3. Three Bedroom - 14 households
4. Four Bedroom - 4 households
5. Five Bedroom - 2 households

Up to approximately 160 households are eligible to return to new units. Depending on what part of the development they choose, they may move into the first phase - (blocks 9, 10, 11, 12) - or later phases. In the first phase, up to approximately 80 households may move back. It is not possible to estimate bedroom size requirements except to say the maximum number of units of a particular bedroom type that are available.

The units available for off-site tenants are:

1. One Bedroom - 17 households
2. Two Bedroom - 36 households
3. Three Bedroom - 14 households
4. Four Bedroom - 5 households
5. Five Bedroom - 5 households

These are maximums only, not estimates.

- Q2:** Do all household contents need to be inventoried – this will add addition time to each move.
- A2:** No
- Q3:** Where to find the pricing format? Whether it is available or to have our own?
- A3:** Please refer to Appendix D – Pricing Structure.
- Q4:** Appendix B, Page 3, Para 3 Information on Moving “Moving from” Locations indicates DMC relocated households (approx. 165). Please provide details on this as we understand to provide moving services for 57 Existing Household at Don Mount Court & approx. 81 Households located outside of Don Mount Court.
- A4:** The total number of moves for this phase is 138. 57 will come from Don Mount Court South and the balance will be moves from other TCHC locations throughout the City.

Please note:

- I. Appendix B Specifications, Item 3 - Information on “Moving From” Locations, last paragraph should read:
- We anticipate that the remainder of DMC relocated households (approximately **138**) currently located in other TCHC units outside of DMC will commence moving back to the redevelopment on or about June 1, 2008.
- II. The Pricing Structure is attached as Appendix D. Appendix D must be submitted with your proposal and completed in its entirety.

The closing date of Monday, February 11, 2008, 11:00:00 a.m. local time remains the same.

This Addendum now forms part of this Request for Proposal.

Yours truly,

Carroll Duff
Toronto Community Housing Corporation
Senior Purchasing Officer

End of Addendum No. 1

RFP 01/08 – Moving Services – Don Mount Court
Pricing Structure

To be completed in its entirety and submitted with your proposal.

A. MOVING COSTS

Bachelor not to exceed _____ pounds Average weight per bed _____

Number of personnel involved _____ Mileage rates if applicable _____

	Current address	Destination address	Period	Hourly Rate	Average Time of Move
Scenario 1	Without elevator	With elevator	Peak		
Scenario 2	Without elevator	With elevator	Off peak		
Scenario 3	Without elevator	Without elevator	Peak		
Scenario 4	Without elevator	Without elevator	Off peak		

One bedroom not to exceed _____ pounds Average weight per bed _____

Number of personnel involved _____ Mileage rates if applicable _____

	Current address	Destination address	Period	Hourly Rate	Average Time of Move
Scenario 1	Without elevator	With elevator	Peak		
Scenario 2	Without elevator	With elevator	Off peak		
Scenario 3	Without elevator	Without elevator	Peak		
Scenario 4	Without elevator	Without elevator	Off peak		

Two Bedroom not to exceed _____ pounds Average weight per bed _____

Number of personnel involved _____ Mileage rates if applicable _____

	Current address	Destination address	Period	Hourly Rate	Average Time of Move
Scenario 1	Without elevator	With elevator	Peak		
Scenario 2	Without elevator	With elevator	Off peak		
Scenario 3	Without elevator	Without elevator	Peak		
Scenario 4	Without elevator	Without elevator	Off peak		

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Three Bedroom not to exceed _____ pounds Average weight per bed _____

Number of personnel involved _____ Mileage rates if applicable _____

	Current address	Destination address	Period	Hourly Rate	Average Time of Move
Scenario 1	Without elevator	With elevator	Peak		
Scenario 2	Without elevator	With elevator	Off peak		
Scenario 3	Without elevator	Without elevator	Peak		
Scenario 4	Without elevator	Without elevator	Off peak		

Four Bedroom not to exceed _____ pounds Average weight per bed _____

Number of personnel involved _____ Mileage rates if applicable _____

	Current address	Destination address	Period	Hourly Rate	Average Time of Move
Scenario 1	Without elevator	With elevator	Peak		
Scenario 2	Without elevator	With elevator	Off peak		
Scenario 3	Without elevator	Without elevator	Peak		
Scenario 4	Without elevator	Without elevator	Off peak		

Five Bedroom not to exceed _____ pounds Average weight per bed _____

Number of personnel involved _____ Mileage rates if applicable _____

	Current address	Destination address	Period	Hourly Rate	Average Time of Move
Scenario 1	Without elevator	With elevator	Peak		
Scenario 2	Without elevator	With elevator	Off peak		
Scenario 3	Without elevator	Without elevator	Peak		
Scenario 4	Without elevator	Without elevator	Off peak		

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Pricing Structure

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B. PACKING MATERIAL COSTS

Bed size	Description of Materials	Quantity	Cost
Bachelor			
One Bedroom			
Three Bedroom			
Four Bedroom			
Five Bedroom			

C. INSURANCE

Provide description and detail for costs for insuring items during move.

_____ Costs: _____

D. PACKAGING AND UNPACKING SERVICES

Bed size	Hourly Rates	Average Weight per Bed	Average time of Move	Number of Personnel Involved
Bachelor				
One Bedroom				
Three Bedroom				
Four Bedroom				
Five Bedroom				

E. PROVIDE AND SPECIFY ADDITIONAL COSTS (IF ANY) THAT WERE NOT COVERED ABOVE.

_____ Costs: _____

RFP 01/08 – Moving Services – Don Mount Court
Pricing Structure

To be completed in its entirety and submitted with your proposal.

During the contract duration, please indicate:

1. Peak Period: _____ and Off Peak Periods _____
2. Cancellation - Minimum Notice: _____ Hours
3. Cancellation charges (*if insufficient time*): \$ _____
4. Charges for delays (> **30 minutes**) when fault of TCHC/Tenant \$ _____

Where the contractor is at fault for cancellation and/or delays TCHC will impose penalties equivalent to those submitted.

TCHC reserves the right to review all cases of cancellation and or delays.