



## Tenant Vehicle Parking Terms & Conditions

### To qualify for Tenant Parking, Vehicles:

- Must be registered in the tenant's name and at Toronto Community Housing address
- Must have a current licence plate, be roadworthy, and properly insured
- Must **not** have a Registered Gross Weight of more than 3,000 kilograms (kg)

### 1. To register and receive a new Barcode Permit, you must:

- Pay all rent, parking and maintenance arrears (unless an agreement has been signed)
- Bring your original Vehicle Permit (ownership registration) with a current validation sticker along with completed registration form
- Pay the first month charge and key deposit (where applicable) by money order/debit

### 2. You must then:

- Permanently affix the Barcode Permit to the vehicle's windshield on the lower left-hand corner on the driver's side, and ensure permit be completely visible and unobstructed at all times
- Park the registered vehicle only in your assigned parking lot and spot (where applicable)
- Pay parking charges as part of your monthly rent. Any rent arrears (including parking arrears) will be dealt with through the *Residential Tenancies Act*
- Notify Toronto Community Housing in writing and provide required documentation if your vehicle information changes

### 3. Tickets and towing:

- Vehicles may be ticketed and/or towed at the owner's expense for the following reasons, but not limited to: IF
  - they do not display a proper parking permit at all times
  - they do not have current licence plates
  - they are not deemed roadworthy
  - they do not have a valid permit
  - they are parked in visitor parking areas, driveways, fire and snow removal routes, or other unauthorized areas
- TCH assumes no responsibility / liability resulting from ticketing and/or towing a vehicle
- Should you wish to dispute a ticket, you must follow the dispute options on the back of the ticket
- Vehicles that are already registered with a parking permit to park at a community must not be parking at the Visitors parking area within the same community
- Residents are not considered visitors to the site in which they reside and cannot park in the site's visitor parking area

### 4. To cancel parking:

- You must submit a completed Cancellation Form before the end of the month
- Return the Barcode Permit, regardless of what condition it is in, and the access key, card or fob within 5 days after the end of the month of cancellation, move-out or transfer
- There is a replacement/penalty fee, set by Toronto Community Housing, if your Barcode Permit is lost or stolen, or not returned within 5 days after the end of the month of cancellation or move-out/transfer
- There is no refund for partial monthly parking charges

### 5. Liability:

- Toronto Community Housing shall not be liable for loss or damage to the authorized vehicle(s) or its/their contents while parked, entering or exiting the property

If someone has parked in your assigned spot, do not park elsewhere on site without contacting our Dispatch at 416-921-2323 or your vehicle may be tagged and/or towed for parking illegally at your own expense.

#### Note:

If the last lease you signed is before 1982/84, you may be entitled to park one vehicle for free. Check with your Operating Unit Office.